

January 2008 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2007 4th Quarter Report
January 2008

Overview

Under direction of the City Manager, the Special Projects Division administers or participates in a variety of projects and programs involving environmental, economic, recreational, social and emergency management activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, facilitates trail development and art and culture programs, provides grant management assistance, and contributes staff support to city commissions and committees. It further provides direct assistance to the City Manager with various special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the fourth quarter of 2007:

1. BROWNFIELDS CLEANUP PROGRAM

The City is awaiting federal contracts from the U.S. Environmental Protection Agency (EPA) for a Brownfields Cleanup grant awarded to the City in July 2007. The grant is for \$200,000 and will require a 25% city match. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). The City completed a partial cleanup of the Halvorsen site in September 2005, at an area known as the Former Foundry of the Old Carson Mill Site (adjacent to Halvorsen Park). Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. The City has submitted an application for the next round of EPA Grants (FY 07-08) for cleanup of additional properties. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been nearly 3 years since construction was completed on the Multiple Assistance Center in Eureka. The MAC is operated by the Redwood Community Action Agency. In October and December 2007, the City Council in partnership with the County Board of Supervisors allocated emergency stop gap funding to RCAA to bridge critical MAC funding deficits, and enable the MAC to remain operational through the end of the 2007-08 fiscal year. Since then, the City and the County have worked closely with RCAA in developing a MAC restructuring plan to gain long term operational sustainability.

The MAC restructuring plan centers on integrating the MAC into the County's social service network, and folding the MAC into the County's overall homeless strategic plan. This restructuring will allow the County to bring a variety of existing State and Federal funding sources directly into the MAC programs totaling approximately \$480,000 annually. These funds are projected to enable the MAC to achieve sustainability through the 2008-09 FY and beyond. Staff will continue working with the County of Humboldt and RCAA on developing and implementing a MAC sustainability plan which averts future stop gap funding measures.

3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

The City of Eureka is currently failing to meet State waste diversion mandates under CA legislation AB939 (adopted in 1989) which required all cities and counties in CA to divert 50% of our waste by 2000. Our diversion rate is currently 44%. A Universal collection program concept was brought forward by city staff because of its potential to bring Eureka closer into compliance with state-mandated recycling and waste diversion laws. Moreover, the program has the potential to significantly reduce unsanitary conditions in Eureka resulting from illegal disposal and backyard trash buildup, a problem which is currently causing environmental degradation, blight and public health concerns in city neighborhoods.

In 2002, the city was strongly encouraged to pursue the Universal collection program by representatives of the CA Integrated Waste Management Board. Instead, the City invested in other less demanding remedies, including an expanded recycling buy-back facility in Eureka, increased public education, business waste audits, public recycling bins, subsidized home composting bins, zoo waste recycling, a regional food waste diversion facility (pending), and other measures. Since 2006, the Board became increasingly concerned about Eureka's failure to meet State waste diversion mandates, particularly because these newer diversion programs did not bring the City into compliance.

In July 2006, the City Council authorized staff to hold community workshops to solicit comments and ideas about use of a Universal/Mandatory curbside garbage and recycling collection program in Eureka. Two workshops were subsequently held in Eureka (2006 and 2007) from which many comments and ideas were received and incorporated into a program proposal. Program implementation will require that an ordinance be adopted by the Eureka City Council. Generally, the recommendations include the following programs:

1. Universal/Mandatory Curbside Garbage collection
2. Universal/Mandatory Curbside Recycling collection (2 stream rolling cart)
3. Voluntary Curbside Greenwaste collection
4. Curbside Bulky Item Pick-up (large appliances, furniture, etc).

Together with our existing programs, it is expected that the City will experience an increase in our diversion rate should we implement this program. Other small CA cities which have adopted Universal programs have reported increases in their diversion rates and decreases in illegal disposal incidents. Further consideration of a Mandatory/Universal garbage and recycling collection program proposal will be discussed by the City Council at their February 19 meeting.

4. HAZARD MITIGATION PLANNING

The Eureka City Council is expected to adopt the Humboldt Area Hazard Mitigation Plan at its February 4 meeting. In 2006, the City of Eureka recently joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process was directed locally by the County, and is sponsored by State OES and FEMA. The resulting Plan will be a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.). Once adopted by the City Council, the City of Eureka will become eligible for funding opportunities for numerous implementing programs or projects to critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements.

5. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

The City of Eureka has teamed with the Humboldt Waste Management Authority for a feasibility study on a regional composting and food waste diversion facility. The development of a regional composting facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities). It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The Study is expected to be complete in March 2008.

6. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The recently applied for a grant from the CA Coastal Conservancy to assist with trail construction. The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

7. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation Commission, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. The study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study analyzed several options and is now being reviewed and explored further by the coalition and the community.

Currently, there are few public access sites to the eastside of the bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they have been directly involved in discussing the possibility of a rail with trail option.

8. WATER TRAILS PROJECT

The city is participating in an effort headed by the Redwood Community Action Agency (RCAA) and the Humboldt Bay Harbor Recreation and Conservation District (District) to develop a Water Trails Plan for the Humboldt Bay region. The Plan process also includes other applicable cities, districts, partners and stakeholder organizations, and will assist to classify and prioritize kayak and canoe access sites, identify sensitive habitats that may be affected by influence of water trails, design appropriate ramp and/or dock modifications, develop plans and specifications, design site-specific kiosks and/or informational signs, and identify necessary permits and funding sources. The State Coastal Conservancy has awarded RCAA grant funding to work closely with the District on this program. The process began in July 2007.

9. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

10. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The 2 Eureka Rotary clubs recently donated funds for three interpretive signs which have been placed on the Eureka Boardwalk rail near C Street. Development of the signage was administered by Redwood Community Action Agency's Natural Resources division. The signs provide visitors with interesting and informative displays about the historical Eureka waterfront and shipping industry, the bay environment and its' diverse wildlife. Further, the City continues to partner with the County, the City of Arcata and RCAA to implement a Humboldt Bay Interpretive Signage Program. This program should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh.

11. PARCEL 4/PALCO MARSH

The City has been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. Parcel 4 provides unique economic development opportunities because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs.

12. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

The Eureka Redevelopment Agency currently contracts with a private security firm to patrol and provide security in Old Town Eureka and nearby Redevelopment Areas. The local security firm of Pacific Coast Security has been patrolling the area continuously since November 2005. The authority to seek security for the Old Town Eureka area was initially approved by the Eureka Redevelopment Agency in September 2005. The City Manager's office administers the program, and the firm works closely with the Eureka Police Dept. to ensure that their services continue to meet any changing needs. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

13. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. In 2007, the Dept. attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. The Special Projects office focuses primarily on public information roles and serves as the Public Information officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in 2008.

14. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. In May 2007, the City Council approved the Commission's recently completed public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for February 19, March 18 and April 15, 2008. The City Manager's office serves as the Commission's primary liaison with the City

15. BACKYARD COMPOSTING BINS

In 2008, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County. The City will purchase another allotment of bins in May 2008.

16. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

17. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

18. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic and aluminum containers, tin and other bi-metal containers, plastic bags, newspaper, white and colored paper, junk mail, magazines and cardboard. We have approximately 1100 households participating in the program. All recycled materials are collected by the City Garbage Company and then hauled to the Recycling Processing Center in Samoa (operated by the Eureka/Arcata Community Recycling Center). The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and has recently implemented a more efficient two-stream collection/processing system.

19. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

20. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

21. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2008, the City begins its fourth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City is considering a mandatory/universal collection program, which if adopted, will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts would correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

22. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week, or as needed. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

23. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

24. FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT

In October 2007, the City closed out its Economic Development Administration grant which helped fund development of the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site will eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.

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Community Development Department
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The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Director of Community Development is Kevin R. Hamblin, AICP. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Applications submitted last quarter:	76
Applications completed last quarter:	53

Applications submitted last year:	334
Applications completed last year:	311

Attached to this report is a list of all applications pending in the Department.

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Rob will be completing long range projects that have been pending before our Department, which include:

Gulches and Greenways Draft Ordinance

Vitale General Plan Amendment

Indianola Annexation

Elk River Wildlife Trail

County General Plan Update/Forster Gill Subdivision

Historic Preservation Plan

2009 Housing Element

2010 Census

Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee was comprised of Planning Commissioners Ron Kuhnel and Dean Kessler. As of January 14th, 2008, the sub committee is now comprised of Steven Avis and Ron Kuhnel. A rough draft of the Gulches and Greenways Ordinance was presented to the Planning Commission on October 8th, 2007. The Community Development Department was asked by the Planning Commission to provide a draft ordinance worthy of public hearing/input January of 2008. Based on significant interest of the Draft Ordinance by the California Department of Fish and Game, the Ordinance has been tentatively rescheduled to be heard by the Planning Commission in March of 2008.

The central reason for the delay is that the Department of Fish and Game will be providing written comments on the Ordinance in February of 2008. Cal Fish and Game's late involvement of the Ordinance can be attributed to a restructuring of their staff which now includes a coastal area planning component. Cal Fish and Game has begun to take a more active role in governmental policy and plan formulation with various North Coast municipalities and agencies, Eureka included.

The proponent for the Vitale General Plan Amendment is contemplating a larger project that may encompass the adjacent daycare center. For the purposes of the CEQA, the applicant is revising the application, site plan, and traffic analysis. Staff is currently drafting the Initial Study which is likely to result in the adoption of a Mitigated Negative

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Declaration. The request involves rezoning property in the vicinity of St. Joseph's Hospital (Dolbeer St.) from residential to Hospital Medical.

The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Regarding the County General Plan Update, Rob has drafted a lengthy response to the County's draft circulation element and infrastructure report. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka.

The Historic Preservation Element is in draft form. The element was presented to the Historic Preservation Commission at their August 2007 monthly meeting. Staff is currently undertaking the CEQA review of the Draft Element and envisions the Element becoming a part of the City's General Plan in 2008.

Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun to prep for this endeavor. Pending the City hiring an outside consultant, Rob is expected to dedicate much of 2008 on the completion of the Housing Element.

The Community Development Department continues to be involved with the Census Bureau's LUCA Program (Local Update of Census Addresses). Rob has attended workshops on the LUCA program regarding the sharing and comparison of federal and local address data. Currently, Riley Topolewski of the Engineering Department is directly supervising the update of the census addresses with the help of a paid GIS intern. The project is expected to be completed by the end of spring 2008.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lshikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the

existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Staff continues to work with the Engineering Department and our consulting engineer on permitting Phase 1 of the project.

PALCO Marsh Phase 1A: Dioxin contamination concerns for this property have come to light due to contamination found in the tidal channel downstream from the old Simpson plywood mill. We are gathering additional information to address Coastal Commission permitting requirements. We are finalizing the lease agreement with NCRA to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project, and recently released a Recirculated Notice of Preparation. Information on the project is posted on the Community Development Department's web page.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance and amend the Coastal Development Permit for the construction of a section of Waterfront Drive between "G" and "J" Streets.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of this ongoing grant-funded project, and will be conducting the CEQA review and obtaining project permits. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Tuluwat Restoration Project: This project is proposed by the Wiyot Tribe on their Indian Island property. The project goals and objectives are to re-establish the Tuluwat Village Work Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal Ceremony and public access; and ecological or salt marsh and upland habitats. The Planning Commission has certified the EIR. The Tribe has indicated they will be submitting the remaining information required to consider their Conditional Use Permit within the next few weeks.

Simpson Remediation Project (Del Norte and Railroad Avenue): Staff is working with Simpson, their consultant and the Regional Water Quality Control to remediate the dioxin contamination at this site, as well as within the northerly portion

of the City's tidal channel just south of Del Norte Street. The applicant has revised their project, and we await submittal of permit application materials.

Ecosystem Based Management: Staff was invited to be member of the Humboldt Bay Ecosystem Program Advisory Team, and has been participating in monthly advisory team meetings as well as subcommittee meetings. The goal of the current program is to build an appropriate regional resource conservation framework to support ecosystem-based management, and to develop three to six proposals for research, education, improved management, or outreach. Information on Humboldt Bay Ecosystem-based Management and the Humboldt Bay Ecosystem Program is available at <http://groups.ucanr.org/HumboldtBayEBM/>.

Staff continues to work with the Engineering, Public Works Departments and Redevelopment on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance, and providing permitting and monitoring assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. A list of current violations is attached to this report. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

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Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
GP-04-002 City of Eureka Historic Preservation Plan city wide	11/22/2004 PENDING	Historic Preservation General Plan optional element Rob Wall
C-04-011 Table Bluff Reservation-Wiyot Tuluwat Restoration Project Indian Island	12/1/2004 PENDING	Indian Island sacred grounds Lisa Shikany
CDP-05-006 Greg Pierson 75 unit apartment complex 2168 TYDD ST	2/18/2005 PENDING	Hidden View apartments, Tydd Street. Sidnie Olson
PI-05-002 Eureka Bayfront One, LLC Parking Indenture	6/20/2005 PENDING	Bayfront One parking Indenture Sidnie Olson
SV-05-001 City of Eureka Bucksport paper street vacation 1955 Hilfiker	7/8/2005 PENDING	Bucksport paper-streets, street vacation. Sidnie Olson
SV-05-002 City of Eureka Myrtle Ave between 5th & R Streets Myrtle between 5th & R	7/21/2005 PENDING	Myrtle Ave between 5th & "R" Streets Sidnie Olson
TA-05-003 City of Eureka Clark District Combining District	8/25/2005 PENDING	Clark District Combining District, zoning overlay Rob Wall
CDP-05-015 City of Eureka, Trails Committ new public trail	8/25/2005 PENDING	Public trail from ERWA to Truesdale Rob Wall
TA-05-001 City of Eureka Safe & Sober Home Ordinance	8/25/2005 PENDING	Safe & Sober Home Ordinance Sidnie Olson
TA-05-002 City of Eureka, Historic Prese Historic Preservation Ordinance	8/25/2005 PENDING	Historic Preservation Ordinance modification Rob Wall
CDP-05-017 EUREKA, BAYFRONT ONE LLC Bayfront 2	10/3/2005 PENDING	Bayfront 2 Sidnie Olson

**City of Eureka, Community Development Department
4th Quarter, 2007, Report**

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
CDP-06-003 Security National Properties Marina Center Project First Street	3/7/2006 PENDING	MARINA CENTER Sidnie Olson
LCP-06-001 Security National Properties Marina Center Project First Street	3/7/2006 PENDING	MARINA CENTER Sidnie Olson
TA-06-001 Secondary Dwelling Unit Ord revision city wide	4/19/2006 PENDING	Secondary Dwelling Unit modification Sidnie Olson
M-06-003 Humboldt County Office of Edu CDP HCOE Educational Resource Center 665 MYRTLE AVE	5/2/2006 PENDING	HCOE merger Rob Wall
CDP-06-008 CDP & Env for Humb Moving and Storage 6700 Highway 101	5/3/2006 PENDING	 Lisa Shikany
GPP-06-003 VITALE, JOHN R & KATHLEEN A TR 2745 DOLBEER ST	5/5/2006 PENDING	 Rob Wall
C-06-004 BOYS, & GIRLS CLUB OF HUMBOLDT new Boys & Girls club 939 HARRIS ST	6/5/2006 PENDING	Boys & Girls Club Sidnie Olson
C-06-005 Wiyot Tribe removal of invasive ground cover & plant Indian Island	6/8/2006 PENDING	 Lisa Shikany
R-06-002 CDP & Env for Humb Moving and Storage 6700 Highway 101	6/14/2006 PENDING	 Lisa Shikany
AA-06-035 Coast Central Credit Union Parking lot reconfiguration 2650 HARRISON AVE	6/14/2006 PENDING	 Kristen Goetz
CDP-06-0012 COLBURN, ROBERT B & SHARON K T additional metal bldg w/ six new pkg. sp 722 W WASHINGTON ST	9/20/2006 PENDING	Colburn warehouse Sidnie Olson

City of Eureka, Community Development Department
4th Quarter, 2007, Report

Project	Date Applied	Date	Comments
Applicant	Date	Date	Comments
Project Name	Status of Project		Planner
Site Address			
V-06-0019 CALIFORNIANS, FOR ALTERNATIVES parking & landscape 315 P ST	9/20/2006 PENDING		 Rob Wall
HPO-07-0002 BARRY SMITH CONSTRUCTION 413 sq. ft. addition 3140 F ST	1/5/2007 PENDING		 Rob Wall
HPO-07-0003 BIGGER, DAVID SM remodel 1413 D ST	1/30/2007 PENDING		 Rob Wall
CDP-07-0003 City Engineering Department C Street projects 4 C ST	4/16/2007 PENDING		Fisherman's Terminal Building, C Street Plaza, Market Square Sidnie Olson
AA-07-0008 C Street Projects 4 C ST	4/16/2007 PENDING		Design Review for C Street projects Kristen Goetz
TA-07-0002 Charitable Institution definition	4/17/2007 PENDING		Create new definition of "Charitable Institution" Sidnie Olson
TA-07-0001 Reasonable Accommodation Ordinance	4/17/2007 PENDING		Write new Reasonable Accomodation Sidnie Olson
SIGN-07-0017 Fin-n-Feather Pet Shop Fin-n-Feather Sign 2926 G ST	5/25/2007 PENDING		 Kristen Goetz
R-07-0002 VITALE, JOHN R & KATHLEEN A TR Rezone-Medical Offices 013-171-015& 014 2745 DOLBEER ST	6/25/2007 PENDING		 Rob Wall
GP-07-0002 	6/25/2007 PENDING		 Rob Wall
SD-07-0001 RUTLEDGE, MARY L UW Minor subdivision 3447 CALIFORNIA ST	6/26/2007 PENDING		 Sidnie Olson

**City of Eureka, Community Development Department
4th Quarter, 2007, Report**

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
AA-07-0037 DEXTER, GORDON R & VIRGINIA M Reframe front wall of Carriage House 1104 H ST	6/26/2007 PENDING	 Rob Wall
CDP-07-0005 SIMPSON INVESTMENT COMPANY Soil Remediation former Eureka Plywood 1200 W. DEL NORTE	7/3/2007 PENDING	 Lisa Shikany
V-07-0014 STEVENS, JAMES D & MARGARET M Rear yard setback 1413 J ST	7/25/2007 PENDING	 Rob Wall
HPO-07-0007 Stephen Albright alteration of a structure (windows) 1521 3RD ST	8/21/2007 PENDING	 Rob Wall
CDP-07-0006 Chris Johnson Remove gravel & dirt; remove septic tank Highway 101	9/27/2007 PENDING	 Sidnie Olson
V-07-0018 David Cobb Variance for front yard setback 1402 M ST	10/2/2007 PENDING	 Sidnie Olson
LLA-07-0007 WOODS, GARY R & NANCY J HW JT 2621 U ST	10/25/2007 PENDING	 Sidnie Olson
AA-07-0070 314 HENDERSON ST	11/20/2007 PENDING	 Kristen Goetz
V-07-0021 CHERRY, EOLA M TR variance for non conforming residences 1221 J ST	11/28/2007 PENDING	 Kristen Goetz
COMP-07-0006 RUTLEDGE, MARY L UW one parcel 3447 CALIFORNIA ST	12/14/2007 PENDING	 Sidnie Olson
SV-07-0001 utility easement vacation 3536 BROADWAY	12/14/2007 PENDING	 Sidnie Olson

City of Eureka, Community Development Department
4th Quarter, 2007, Report

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
LLA-07-0004 RUTLEDGE, MARY L UW Lot Line Adjustment 3447 CALIFORNIA ST	12/14/2007 PENDING	 Sidnie Olson
HPO-08-0001 replace stucco with cedar shakes 2614 L ST	1/7/2008 PENDING	 Rob Wall
SDU-08-0001 FISHEL, PAUL R UM 424 W EVERDING ST	1/16/2008 PENDING	 Kristen Goetz
V-08-0001 FISHEL, PAUL R UM non-owner occupancy; substandard lot 424 W EVERDING ST	1/16/2008 PENDING	 Kristen Goetz
V-08-0002 CLAYTON, CHRISTOPHER D HW CP convert garage to living space 903 J ST	1/18/2008 PENDING	 Kristen Goetz
AA-08-0002 JORDAN CONSTRUCTION replace windows with french doors 836 L ST	1/22/2008 PENDING	 Kristen Goetz
V-08-0003 Courthouse Plaza 910 3RD ST	1/23/2008 PENDING	 Sidnie Olson
51 Project(s) Found		PROJ



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report Fourth Quarter 2007

Summary of Activities

1. Administration

Department Transition

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City Engineer Brent Siemer will be leaving the City in late March for a position with Lake County. A transition plan has been developed to maintain continuity of leadership for the department and oversight of the various projects that he is managing

County General Plan Update

We continue to work with County of Humboldt Planning and Public Works staffs as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

2007 was a productive year for the Engineering Construction Division. A total of nine projects were completed in 2007, and seventeen additional projects reached various stages of engineering design completion. In the fourth quarter of 2007 construction was completed on three projects, three other projects continued construction activities, and engineering design

continued on fourteen additional projects. There continues to be one vacant position in the Construction Division brought about by the transfer last year of Sheila Parrott from the Construction Division to the Traffic Division.

3. Development Division

Development has been very busy on a few large private developments and many smaller developments.

4. GIS Division

CDBG grant 2 is currently underway with its primary focus being mapping to support our Wastewater Collection System and Stormwater Program. Another new web-GIS application has been implemented with its primary focus being parcel-based research for the entire county!

5. Traffic/Signals Division

As of August 2007, the requirements of this division are being addressed by Project Manager, Sheila Parrott via on-going training by Dan Moody, retired Traffic Operations Manager. Additional training has included week long traffic safety and traffic engineering courses in Sacramento and Cupertino. In 2007 the installation of a pilot pedestrian crossing improvement project was completed, a bike lane installation project is nearing completion, and preliminary engineering has begun on five safety projects.

6. Property Management

During the fourth quarter of 2007, and throughout the year, Property Management has continued to grow and develop while overseeing additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Brent Siemer
Dimitar Dimitrov

The following projects were completed in the fourth quarter of 2007:

1. "C" Street Surcharge Grading - Phase 1 - \$130,000

This is the first phase of the "C" Street Development Project which will improve "C" Street from First Street to the Boardwalk, including a public area. The grading will be done in stages so that extra material (surcharge) has time to compress and compact the weak underlying soils eliminating damaging settlement of future sidewalks, paving and improvements. Construction is anticipated to be completed by July 2008. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.

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2. Central Water Storage Facility Communications Building (\$240,000)

A new communications building was constructed at the site of the previous High Tank reservoir that was removed in 2005. (Parrott, EFD) Jerome Blommer, architect.





3. Proposition 13 Water Infrastructure Rehabilitation Feasibility Study – (\$100,000)

The Water Infrastructure Rehabilitation Feasibility Study was undertaken to identify major weaknesses in the City's water system. The study included an analysis of fire hydrants, fire flows, low pressures, and a condition assessment of water piping and water valve infrastructure. The study concluded with a discussion of recommended mitigation projects. The City was awarded a State of California Department of Water Resources Proposition 13 Grant for \$100,000 ; Winzler and Kelly successfully applied for the grant, which funded the study. (Gierlich, Winzler & Kelly engineers).

The following projects are currently in construction:

4. "C" Street Surcharge Grading – Phases 2 and 3 - \$261,000

The final phases of the "C" Street Development will be completed when the Phase 1 material surcharge has reached its targeted compaction limit. Construction of Phases 2 and 3 will commence within the next couple of months. Construction is anticipated to be completed by the end of calendar year 2008. (Siemer, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.

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5. Parking Lot Lighting Upgrade 2007 (\$178,113)

This project replaced parking lot lights and poles at 10 locations throughout the City. The project as-bid is complete. All that remains to complete the project is the PG&E service connection in one additional location. (McKenna, Moody).



6. **Water Improvements 2007 (\$121,334)**

This project will replace water valve clusters at nine locations. (McKenna) RAO Construction, contractor.



The following projects are in design:

7. **“C” Street Development Project - \$4,400,000**

The redevelopment of the foot of “C” Street by the City has been broken into a number of project phases to be built in sequence. (Siemer, SHN Consulting Engineers & Geologists). The phases are as follows:

Grading Surcharge – Phase 2 will commence when SHN determines that the surcharge has consolidated the soils. This is expected by February. Currently under construction, see above

Coastal Development Permit (CDP) – The remaining portions of the project require issuance of a Coastal Development Permit (CDP). The café portion of the project requires Coastal Commission approval of the Local Coastal Plan (LCP) amendment.

Pile Driving – The building permit is approved pending issuance of a Zoning Permit by Community Development (see above). We have an extension to June 7, 2008 to receive the planning permit without requiring redesign to the new International Building Codes. We are assembling the contract and specs for bidding once the permits are in hand.

Fisherman’s Terminal Building

Terminal Building Design– LaPortre is completing 80% plans for building permit application. His costs are beginning to exceed expectations owing to changing plans for the café operator, play layout, and City department requests for independent pumping of each tenant’s waste stream.

Café – The building design includes a café and seafood retail counter in the eastern most bay of the building. However, we are waiting for final decision on a Exclusive Right to Negotiate proposal from the café operator. The building design will include exterior construction of the walls, windows and doors along with openings in the floor slab to allow future plumbing options.

Public Parking Lot and “C” Street and Market Square – Preliminary plans are complete. We have not begun final design pending the finish of Terminal Building plans.

Buhne Warehouse – Timely disposition of the warehouse will be necessary to insure that it does not impact grading/surcharge of the Market Square area. Disposition is tied to the Coastal Commission approval of the LCP amendment (see above) and City's development approval of the L'Herault Carriage Company proposal.

8. Proposition 50 funded Phase 1 of Martin Slough Interceptor (\$2,572,000 Grant funding + \$5,428,000 City/HCSO shared portion = \$8,000,000)

The City received State of California Proposition 50 grant funding to construct Phase 1 of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline from the 'O' Street lift station to the Golf Course lift station. Contract negotiations with HCSO to determine the cost sharing and financing details of the project construction are ongoing and anticipated to be finalized mid-2008. Final design of Phase 1 will be completed in early 2008; however construction will not begin until early 2009, after contractual cost sharing and construction financing have been finalized, and acquisition of easements has been finalized. (Gierlich, SHN engineers).

9. Water Reservoir Maintenance and Security Project – Phase 2 (\$1,110,000)

Phase 2 has been divided into two schedules of work:

Schedule A (\$400,000): Replace pumps & motor controls (\$200k); Emergency generator building and emergency generator (\$200k).

Schedule B (\$710,000): Perimeter fence hardening (\$50k); New entry gates and driveways (\$65k); Reservoir security fence (\$85k); Security lighting (\$70k); Access road and slope repair (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k).

Future Phase 3 will consist of repainting the interior reservoir roof structural members (\$200,000). Construction for all phases is anticipated to be completed by mid- year 2010. (Gierlich, Travie Westlund & OLA engineers).

10. Anode Bed Replacement of Cross Town Interceptor (\$40,000)

This is a continuing maintenance project on the cathodic protection system of the Cross Town Interceptor Sewer. Construction is anticipated for fall, 2007. (Sorensen)

11. Biosolids Dewatering Facility – (\$4.5 M)

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. (Gierlich, Yerby, SHN and Brown and Caldwell engineers).

12. High Zone Water Pump Station (approx. \$500,000)

This project consists of the design and construction of a new pump station and piping to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Dimitrov)

The following projects are undergoing preliminary design and environmental review:

13. Waterfront Drive Extension Project – Del Norte to Hilfiker (\$12,000,000)

The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by spring 2008. (Siemer, Shikany, North State Resources, Oscar Larson & Associates)

14. Waterfront Drive Connection – Phase II “G” to “J” Streets (\$3,600,000)

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete and the NEPA is in process. (Siemer, Savage, Shikany, SHN Consulting Engineers & Geologists).

15. BISC Floating Dock - \$450,000 (State Funded)

City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. These floats will be used to launch crew shells and small water craft as well as provide berthing for the Fish and Game's Albacore. (Siemer, Savage, HSU Center Arts).

16. Martin Slough Enhancement Project - \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have been completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction the first phase of the project, replacement of tidegates. (Siemer, Savage, RCAA, Winzler & Kelly Consulting Engineers)

17. 4954 Lundblade Drive - \$50,000

The City is working with the property owner to stabilize a slope failure on this property that appears to have been partially precipitated by the discharge from a public storm

drain. The design and construction work will be expedited to implement a solution before the winter rains are expected. (Siemer, Gierlich)

The following projects are continuing:

18. Martin Slough Interceptor Phase 2 (\$18,000,000)

Final design of Phase 2 of the Martin Slough Interceptor project, consisting of a pump station, force main, collector sewers, and demolition of up to 5 lift stations, is anticipated to be completed by December, 2008 and should be ready for construction anytime thereafter once construction financing has been secured. (Gierlich, SHN and Brown and Caldwell engineers).

19. Wastewater Facilities Plan and Program- Phase 1 (\$200,000)

The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. This plan may result in the development of several long term capital improvement programs, one of which will identify the phased expansion of the wastewater treatment plant. This first phase of the program focuses mainly on the wastewater collection and transport system. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, Brown and Caldwell engineers).

The work scope for the following project is being finalized in preparation for evaluation and design this coming year:

20. Wastewater Facilities Plan and Program- Phase 2 (approximately \$600,000)

Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. The evaluation will result in the development of a long term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area for the next 20 years. (Gierlich, Knight, Brown and Caldwell engineers).

TOTAL: 20 Projects, \$59 Million capital improvement value

Longer Term Projects:

A. Mad River Pipeline Phases 4-6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

- B. **Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich) SHN, engineers
- C. **Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
- D. **North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as a entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal for \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)
- E. **Sewer Lift Station Upgrades (\$300,000)**
This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project will focus on replacing the air-pots at the Del Norte @ Broadway lift station. (Sorensen)
- F. **SCADA System Program (unknown cost at this time)**
This program is anticipated to create and implement a citywide Supervisory Control And Data Acquisition (SCADA) system. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The citywide SCADA system will be designed to provide centralized control and monitoring of pump stations, reservoirs, and other mechanical systems (Angi Sorensen, Darrell Bailey, Veronica Hernandez).
- G. **Extended Fuel Storage Facility (unknown cost at this time)**
The increasing number of emergency backup generators at City facilities has created a shortage of emergency fuel storage in the event of an extended emergency. This project will identify the fuel storage requirements, and will study various locations for locating additional fuel storage and dispensing facilities to decentralized emergency fuel storage for City facilities. (Gierlich, Martindale, Bruce Young)
- H. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**
This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich, Savage) SHN, engineers.

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka (Gierlich).

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development (Dimitrov).

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Angela Martindale)

Development Division

Brent Siemer
Tiffany Peerson

Gary Boughton
Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (5)
2. Building Permits, (61 permits, some with several reviews); 302 for the year.
3. Certificate of Subdivision Compliance Descriptions, (2)
4. City Referrals (15); 95 for the year.
5. Coastal Development Permits, (2); 19 for the year.
6. Conditional Use Permits, (2); 14 for the year.
7. County of Humboldt Referrals, (7); 29 for the year.
8. Descriptions for City Projects, (2)
9. Design Review Applications, (8); 76 for the year.
10. Development Coordination, (0)
11. Encroachment Permits (49); 180 for the year.
12. Insurance Reviews, (447, some with several reviews); 1088 for the year.
13. Lot Line Adjustments, (11); 25 for the year.
14. Plan Reviews (8)
15. Requests for Service or Complaints, (10)
16. Sewer Permits, (11); 31 for the year.
17. Special Permits, (3); 7 for the year.
18. Street and Alley Vacations, (3)
19. Street Tree Reviews, (45 in 2007)
20. Tentative and Final Parcel Maps, (1); 5 for the year.
21. Tentative and Final Subdivision Maps, (0); 8 for the year.
22. Traffic Referrals, (6); 30 for the year.
23. Traffic Reviews, (16); 94 for the year.
24. Variances, (6); 43 for the year.
25. Water Permits, (4); 28 for the year.
26. Special Events Permits (0); 10 for the year.

Special recognition is given to those owners/businesses that have improved existing paved public alleys at their own expense. Some are: 5th & L, LLC for alley between 5th & 6th Streets west of "L" Street; McMahan's Furniture for alley between 3rd & 4th Streets east of "H" Street; Loran & Maria Briggs for alley between 10th & 11th Streets east of "N" Street.



4th & "H" Street



1015 "N" Street

Keep Eureka Beautiful has been instrumental in assisting property owners with funding, permitting and installation of Street Trees along several streets in Eureka. They play a pivotal role in the vision for a tree lined City. Permitting is necessary to insure trees are appropriate for use, do not damage underground utilities, do not cause pedestrian or traffic safety problems, and do not hinder above ground utility accessibility. Pictures below received permits.



Some residents have installed Street Trees without the benefit of reviews and permits, and they may now risk damage to their underground utilities and may cause pedestrian or traffic safety problems.

Regional Transportation Projects

1. Eureka-Arcata Corridor Improvement Project

Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document. (Siemer)

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a "micro" traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009. (Siemer)

2. Humboldt County General Plan Update - Infrastructure Impact Fees

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network. (Siemer)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Downtown Parking Assessment District Task Force

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Siemer, Parrott)

2. Capital Improvements Program

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2008-2013 CIP will be reviewed by the Planning Commission in February 2008 prior to the Council's FY 2008-09 Budget deliberations.

3. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

4. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project.

5. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.

6. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

- 7. Emergency Operations**
Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.
- 8. Humboldt County Association of Governments Technical Advisory Committee**
Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.
- 9. Humboldt County Liaison Committee**
Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.
- 10. Insurance Review**
Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

REMIF has now required the City of Eureka to raise the minimum insurance coverage for contracts, encroachment permits and other special permits from \$1,000,000 to \$2,000,000.
- 11. Open Space, Parks and Recreation Commission**
Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.
- 12. Parking Place Commission**
Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.
- 13. Planning Commission**
Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

Riley Topolewski

Eric Zimmerman

The following projects or tasks have either been completed or are currently underway during the fourth quarter of 2007.

- **CDBG Planning and Technical Assistance: Phase 2**
The work items for GIS Services Phase 2 are currently underway. The wastewater laterals have been mapped for the entire City of Eureka. Building footprint mapping of commercial and industrial properties is underway. Now that delivery of our new 6" color orthophotography has occurred, mapping of impervious surfaces can begin. Said mapping will include feature datasets representing pavement, curb, sidewalk and drop curbs, in addition to various other features. Work will also begin soon on development of a city-wide Engineering and utilities viewer.
- **Coordinated Web-GIS Project**
The new web-GIS portion of the economic development web portal released by the Humboldt County Prosperity Network has been an on-going, coordinated effort between City of Eureka, City of Arcata and County of Humboldt GIS staff. The interactive mapping interface allows for the user to conduct parcel-based queries related to land use, natural resource, coastal related issues, hazards, jurisdictional boundaries as well as other general map themes such as aerial photography and topographic information.
- **GIS Division Internship**
The GIS Division currently employs a GIS Intern. Eric Zimmerman began work in March and has already made a tremendous impact on the workflow and abilities of the City of Eureka's GIS activities. He is a valuable resource and an asset to the Engineering Department. Currently, the GIS Intern is mapping water meter locations, stormwater culverts and stormwater drainage inlets.
- **Wastewater Modeling Project**
Digital datasets describing HCSD's wastewater infrastructure have been created and delivered to Brown and Caldwell. With these datasets complete, wastewater modeling for the City of Eureka can be achieved.
- **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
- **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. (Ongoing)

- **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
- **Fire and Police Incident Mapping**
With the help of grant monies, the City of Eureka Street Centerline database is being revamped and rectified to create a more useful data set. (Ongoing)
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. A survey-grade GPS solution has been implemented in the City of Eureka Engineering Division. The division now has the capabilities necessary to conduct real-time kinematic(RTK) GPS surveys. These types of surveys will greatly increase the efficiency with which the division. (Ongoing)
- **Aerial Flight 2007**
The GIS Division is managing the new aerial flight for the City of Eureka which was conducted on April 2nd. The new photography is color, 6 inch resolution with updated topographic data. This flight covered more than twice the geographic area of our previous 2002 flight. The aerals are always a popular product for all departments within the city. The aerial flight final deliverables are now available for use.



Traffic/Signals Division

Sheila Parrott

Dan Moody

Brent Siemer

The following project is currently in construction:

1. **Seventh Street Bike Lanes - \$370,000** This project will complete the bike lanes on Seventh Street from "J" Street to Myrtle Avenue. The street will be widened by moving the sidewalk to the north and the intersection at Myrtle will be realigned. A new pedestrian median island will be installed at the realigned intersection. Construction is anticipated to be completed by the end of January 2008. This project is being funded by \$370,000 in STIP grant funds. (Siemer, Parrott, SHN Consulting Engineers & Geologists). RAO, contractor.



The following projects are undergoing preliminary design and environmental review:

1. **Waterfront Drive Extension Project – Del Norte to Hilfiker - \$12,000,000**
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated in fall 2008. (Siemer, Shikany, North State Resources, Oscar Larson & Associates)
2. **Waterfront Drive Connection – Phase II "G" to "J" Streets - \$3,600,000**
This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City's Humboldt Bay waterfront from "T" Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete and the NEPA is in process. (Siemer, Savage, Shikany, SHN Consulting Engineers & Geologists).

Environmental - Lisa Shikany is finalizing the environmental initiation documents with Caltrans for the NEPA processing. We hope to have the NEPA completed by the end of 2008.

Brownfields Cleanup Grant – We have submitted clean up grant applications for three adjacent properties (1 city owned) for \$2000K each. Soils stability and contamination field work has been completed and a report is on its way (nothing new found). NCRWQCB is pressing Union Pacific Railroad to clean up the site. This may work to our favor in our negotiation for the street ROW and the First Street Parking Lot (see above). Lisa is working to identify the Union Pacific Railroad representatives that we should begin coordinating with.

Funding

In-Place: \$785K in Transportation Enhancement funding (\$120K Prelim Engr. and Envir., \$30K PS&E, \$263K ROW and \$372K Constr.).

Applied for: \$450,000 Bicycle Transportation Account grant that has received strong support from District 1 staff. Staff also suggests that we try to build anything we can with any funding we get, therefore staged or phased construction for timely use of funds is preferable to delayed construction even if it is more economical or practical (i.e. use it or lose it).

2008 RSTIP: We will request full funding of construction to ensure that the project will be completed by 2012. If either the Brownfield or BTA grants are approved, we can reduce the amount of construction programming accordingly without penalty (as the funding year is still some time from now).

3. Harris and Central Traffic Signal - \$300,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design and environmental review is scheduled for FY 07-08 with construction to follow. The City Council gave this project the highest ranking for Proposition 1B funding and construction is expected in FY 08-09. (Siemer, Parrott, Moody).

4. Parking Meter Conversion Project - \$250,000, FY 2007-08 construction

This project will involve the metering of six (6) additional downtown parking lots and the increase of meter fees from \$0.05 to \$0.25 per hour. All meters will be converted from mechanical to electronic fare collection. A request for proposals will be available soon and installation is anticipated in fall of 2008. (Siemer, Parrott)

5. Traffic Signal Standardization - \$900,000_±, 2008-09 construction

The Engineering Division was awarded \$25,000 by the Humboldt County Association of Governments to administer a contract with a traffic consultant to research and analyze the potential for regional traffic signal coordination between Caltrans, the County of

Humboldt and the cities of Eureka and Fortuna. The study has been completed and funding for the system upgrade is anticipated from Proposition 1B. (Siemer, Parrott)

6. Broadway Sidewalk Infill - \$120,000±, 2008-09 construction

Caltrans will fund the installation of sidewalk at two locations on Broadway north and south of Vigo Street through a cooperative agreement. Completion of these sidewalk segments will provide unbroken pedestrian access along Broadway. Construction is scheduled for summer of 2008. (Parrott, Sorensen)

7. Improvements at 6th Street & Myrtle Avenue - \$150,000±, 2008-09 construction

A joint construction project with Caltrans will include the installation of median islands in Myrtle Avenue, islands in 6th Street, street lighting, and striping. These enhancements are intended to increase pedestrian and vehicle safety. Construction is anticipated to be completed by summer 2008. (Parrott, Moody)

Longer Term Projects:

1. Old Town Bayfront Parking Lot – foot of “G” Street - \$2 million, 2009-10 construction

The State Water Resources Control Board (SWRCB) has given the Union Pacific Railroad (UP) a cleanup order for the property at the foot of “G” and “H” Streets. This site has been identified as a potential site for a city parking lot and waterfront trail. The Engineering Division will be working with the SWRCB and UP to implement this project in concert with the Waterfront Drive Connection Project (see above). (Siemer, Savage)

2. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. The Council then directed the Engineering Division to submit the recommendations to various City boards and commissions for their comments and suggestions. (Siemer, Parrott)

3. Traffic Safety Commission

The City Council adopted an ordinance to create the Traffic Safety Commission. Staff is now preparing the education program for the new commissioners. Appoints to the Commission are expected during the 1st quarter of 2008. (Siemer, Parrott)

4. Eureka-Arcata Corridor Project

Caltrans will be reconvening the Project Development Team in January 2008 to project options and revisions to respond to comment received from the public on the Draft EIR/EIS. Caltrans is expected to complete the EIR/EIS by fall 2008. (Siemer)

5. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG and Caltrans entered into a memorandum of understanding (MOU) for completion of the Greater Eureka Area Traffic Model (GEATM) which will be

used for coordinated regional traffic forecasting by each entity. The strategic plan will ultimately result in the identification of future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. (Siemer)

6. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction. The project will be completed in advance of Caltrans' scheduled overlay/restriping project.

7. Traffic/Signals Division Restaffing – ongoing 3-year process

The City Engineer is currently overseeing the activities of this division. Ms. Sheila Parrott is now serving as a Project Manager for this division and is receiving training from retired Traffic Operations Manager Dan Moody. Once that is completed, we will be seeking the allocation of a full time Traffic Signal Technician to meet the growing requirements of the Division.

8. Regional Transportation Plan Update– HCAOG has begun the 2008 Update of the Regional Transportation Plan. We will be incorporating the City's 5-Year CIP and Pavement Management System into the updated regional plan. While this plan has not been historically used to allocate regional transportation funds, it does provide for some "posturing" among all the agencies (i.e. illustrates agencies with the greatest needs). However, future funding by the California Transportation Commission may expect regional ranking of projects based on safety and congestion.

9. Regional Non-Motorized Transportation Planning Project – HCAOG has begun the Regional Non-Motorized Transportation Planning Project. Engineering staff is representing the City of Eureka for the 2008 Update of the Pedestrian Needs Assessment. This project also includes project development on the Hammond Trail segment into Arcata and on the Annie and Mary Trail between Arcata and Blue Lake.

10. Eureka-Arcata Trail Feasibility Study– Follow up on feasibility study to develop a trail between Eureka and Arcata (the study found it to be infeasible along the existing NCRA tracks). Activists are still pursuing the trail, suggesting that it be implemented instead of the Eureka-Arcata Corridor Improvement Project citing 30,000 potential trips annually (as compared with 45,000 **daily** vehicle trips in the corridor).

11. 2008 STIP – Staff is preparing for participation on the TAC and representing the City of Eureka for the programming of regional transportation improvement funding.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County and private developers on various traffic studies in and around the City of Eureka.

This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. A design flaw in the LED pedestrian signal heads required all of them to be replaced with new heads. The replacement of all of the heads was completed this quarter.

2. Traffic Studies

During the fourth quarter of 2007 several traffic studies have been submitted for review or for final approval. Of particular interest is the Balloon Track Mixed Use Development traffic study and the Boys and Girls Club expansion traffic study.

3. Grant Applications

A grant application for Bicycle Transportation account funding has been submitted. This grant will fund the replacement of all painted bike lane stripes and legends with thermoplastic.

4. Parking Items

The Parking Place Commission has been short one commissioner this quarter and two sessions were canceled due to lack of quorum.

5. Alliance with EPD Traffic Officers

Monthly meetings with Tony Zonatti, EPD, have been resumed to maintain a working relationship with Traffic Operations. Current traffic related issues include requests for traffic control devices, locations for placing radar speed trailers, pedestrian safety, and parking zones.

6. Other

In addition to the items listed above, regular items processed during the quarter included:

- 6 Special Event Requests
- 19 Work Orders for new signs and/or parking controls
- Project Referrals
- Data Collection – traffic counts & speeds
- Collision pin map and report filing
- Complaints and inquiries

Property Management Division

Lisa Savage

Brent Siemer

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. New Leases/Licenses

No new leases or licenses were negotiated during the fourth quarter.

2. Lease/License Renewals and Terminations

No leases or licenses were renewed during the fourth quarter.

3. Activities of Interest

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the fourth quarter in excess of 150 hours were served at the Zoo and the Marina.

Eureka Municipal Airport – The project to resurface the runway and repaint the markings as identified in the Airport's Capital Improvement Program may be funded as an Acquisition and Development (A&D) project in the Aero Funding Program if sufficient funding is available. This funding would require a ten percent match by the City.

4. Facilities Inspection

Facilities inspections are complete for 2007. Deficiency reports/correction notices have been issued.

5. Real Property Work Completed

Five service/work requests were completed during the fourth quarter.

The following projects are in final design:

1. Fisherman's Terminal Building – 17,000 s.f.

Negotiations have begun for lease space in the structure adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café.

The following projects are undergoing preliminary design and environmental review:

1. Martin Slough Enhancement Project - \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin

that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction of the first phase of the project, replacement of tidegates. RCAA is proceeding with the environmental document. This project will ultimately reduce the period of flooding in the slough, especially across the Golf Course. The principle landowner is interested in selling to City and the City is willing to accept if acquisition is 100% grant funded (the grazing lease should easily cover maintenance and operational costs).
(Siemer, Savage, RCAA, Winzler & Kelly Consulting Engineers)

2. Salt Marsh Restoration, \$250,000, 2009 construction

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the property owner have resulted in a new site being targeted for creation of the new salt marsh. (Siemer, Savage, SHN Engineers and Geologists)

Property Acquisition – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands.

Revised Mitigation Plan – We have begun work with SHN to develop a revised mitigation plan for the entire Dinsmore Site. SHN will also work with HSU to develop a long term project to monitor the wildlife adjustments to the new salt marsh.

Revised Permit and Mitigation Credit– We will need to revise the Coastal Commission and Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District.

Construction – Grading normally takes place in fall with planting the following spring. Germination and propagation of the salt marsh plants would start this spring as soon as the revised permit is approved.

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: December 31, 2007
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of October through December, 2007:

Department receives awards: The City's Comprehensive Annual Financial Report for the year ended June 30, 2006 was awarded the certificate for excellence in financial reporting by the Government Finance Officer's Association. The City's 2007-2008 Adopted Budget was awarded the Distinguished Budget Presentation award by the GFOA. Both award programs require the city to produce high-quality documents that are easy to read and meet reporting requirements set forth in lengthy checklists. Before receiving the awards, City documents are examined by trained reviewers who provide constructive criticism and suggestions for improvement that staff implement in the following year.

Sales Tax Revenues: Sales tax totaling \$2,180,739 was received for the quarter ending September 30, 2007. This amount represents a 5.9% decrease compared to the same quarter last year.

Investment Reports: A quarterly investment report was prepared for the City Council. As of December 31, 2007 the fair value of all investments totaled \$10,361,256, at an average yield of 4.6% and an average maturity of 1.86 years.

Annual Audit: In October, a team of accountants from the firm of Moss, Levy & Hartzheim spent several days at the City reviewing the transactions of the fiscal year which ended June 30, 2007. Partner, Craig Hartzheim will return in early 2008 to discuss the audit with Council.

Staffing changes: Former employee Valerie Warner returned to the department in early December to resume the role of Finance Director. Longtime department employee Sanna Wood was promoted to Assistant Finance Director in October, while acting as Interim Director. The recruitment for replacement Information Services analyst was completed and Erik Sorensen was selected. Erik's first day with the department was January 7, 2008.

Postemployment Benefits: The Government Accounting Standards Board imposed new requirements for cities to calculate and report the cost of post-employment benefits. The first step in compliance is for the city to hire a consultant to perform an actuarial valuation of the post-employment benefits provided by the city. A call for informal bids was sent out to 7 California actuaries in December. Two firms responded. The responses have not been evaluated yet.

Finance Advisory Committee: This committee continued monthly meetings to discuss alternatives for financing problem oriented policing. Committee members are planning a community survey on the topic of municipal financing to be coordinated by a group of HSU students and their professor. The proposed schedule for the survey is that the questions will be designed in January, the students will be in field late February early March, and the information will tabulated and analyzed and presented to the FAC in early May.

Quarterly Report: October - December 2007

Fire Department Open House



Open House

Recruit Firefighter Adam Bradley presents axe to Chief Smith



Communications Building



MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: January 31, 2008

Re: Quarterly Report- 4th 2007

2007 culminated as one of the most challenging years in recent memory for the Eureka Fire Department, with a number of issues challenging us as we have never been challenged. Much of our effort during this period was focused on recruitment, development, and the annual evaluations of current employees. The year ended on an extremely positive note however, as the City Council and the Eureka Firefighters were able to reach agreement on a three year contract. With this development, It is our hope that we can begin the new year on a positive note by being able to fill the five currently vacant positions (1 fire captain, 3 fire engineer, and 1 firefighter) that we have within our department.

The quarter began with our Open House celebrating National Fire Prevention Week. As Chief Gillespie describes in his subsequent report, it was an extremely successful day, with all of the success attributable to members of the department who assisted in the day's events. As a partner in a number of community based disaster planning response efforts, the department participated in several exercise/training sessions related to this topic. One such example was our participation in a table top exercise at the Chevron bulk fuel facility. For many years, we have enjoyed a great relationship with this facility, with both agencies working to provide a safe environment of operations and response. Chevron additionally supports the fire service as it is a regional supply depot for fire fighting foam, a resource which is available for all fire agencies within the region. We also saw the completion of the new communications building at the City's high water tank facility. This endeavor marks the completion of a joint project that has been in the works for at least 5 years. This facility supports continuity of operations on a number of levels via its ability to provide: back-up power to our water system pumps, centralized and improved communication vault for our field response units (all departments) and a safe and protective building that meets modern construction and seismic standards.

One of the most rewarding moments came when we were able to recognize the advancement and hiring of a number of our staff. Since the first of the year (2007) we had been delaying our promotional ceremony with the hope that would reach a point where we could recognize those that had joined the department or had promoted during the year. Unfortunately, we had difficulty reaching a point of employee stability, but in November we were finally able to recognize the effort, devotion and accomplishments of these employees.

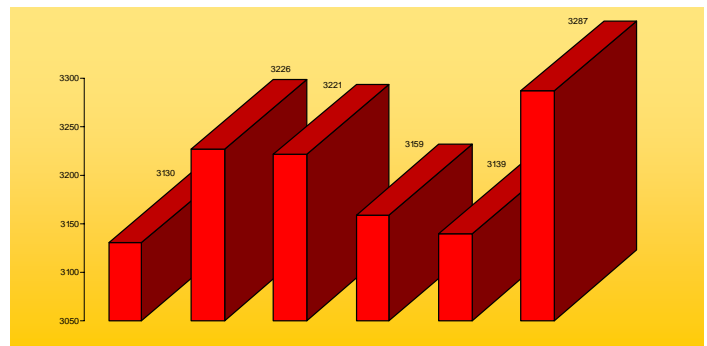
- Adam Bradley- Recruit Firefighter
- James Flynn- Fire Engineer
- Nick Launius- Fire Engineer
- Mitchell Mills- Fire Engineer
- P.J. Lynch- Fire Captain
- Carl Gossien- Fire Captain

- Ken Weaver- Fire Captain
- Jeff Nicklas- Fire Captain
- Ed Laidlaw- Fire Captain II
- Kent Hulbert- Fire Captain II
- Bill Gillespie- Assistant Fire Chief

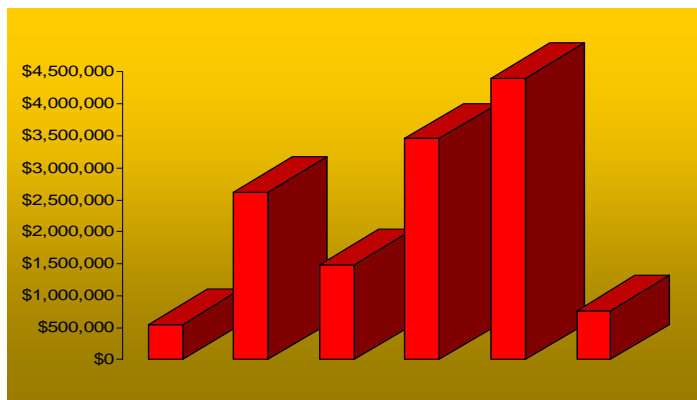
Fire Activity

The year was one of increased activity with total calls for service reaching an all time high of 3,287. Of these, rescue emergency medical responses accounted for 61% (2009 calls) of our runs. Amazingly, this is low percentage for a modern fire department as many fire departments run a much higher percentage, many times they are in the 70-80% percent range of total calls.

**Five Year Incident Comparison
2002 - 2007**



Fire Loss Comparison 2002-02007



Fire Loss / Value Analysis

Fire loss for 2007 was estimated at \$758,215. This is the lowest fire loss total since 2002, where the loss was estimated at \$552,636. While any loss is less than desirable, it is the property saved value that we view as our barometer of success. In 2007, our "property saved" estimation was \$21,512,605 or stated simply, we realized a 96.59 % total percent saved.

As we move into the New Year, our focus will be primarily directed towards two basic goals, employee and budget enhancement. Our employee recruitment and retention related issues are well known. The encouraging part of this dilemma is that the City Council and staff are doing everything they can to deal with this issue, however the limiting factor however is funding.

This chronic lack of funding for our city and its fire protection system is now catching up to us. If we are unable to change its course, we are likely to experience critical fire service failures. One such example is the delimita that we face with our radio system. Reliable radio communications is one of our first lines of defense in ensuring the safety of our personnel and the citizens that they serve. Upon review of this program, 60% of our portable radio fleet is still in service even though it has exceeded its service life. Compounding this, an additional 10% of these units will reach the end of their service life this year. As we have no capitalization plan for any fire equipment, we are unprepared to replace these critical pieces of equipment. For just this one issue, it would require close to \$70,000 to replace the units that are out of their service life. The really troubling issue is that similar same statistics exist in most all of our other areas related to staffing, equipment, apparatus, and facilities.

Thus, as we enter this New Year, our efforts will be focused towards supporting whatever endeavor the Council determines to be the best funding development alternative, as without substantial assistance, we are poised for tragedy.

I encourage you to review Chief Gillespie and Chief Yarnall's quarterly reports as I believe you will find them informative.

Respectfully submitted,

Eric M. Smith

EUREKA FIRE DEPARTMENT

FIRE PREVENTION BUREAU

2007 Third Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL
DATE: OCTOBER 12, 2007
PERIOD: OCTOBER, NOVEMBER, DECEMBER, 2007

NARRATIVE:

I covered the first month of this quarter as Interim Fire Marshal, and the second two months as the Assistant Chief/Fire Marshal. I continue to learn my position.

Captain II Goodlive transferred to Fire Prevention on August 20th, 2007. Captain Goodlive has continued to learn his position as Fire Prevention Captain II. He is doing a very good job and is learning very quickly. He has been working on a number of follow up inspections and code enforcement issues. Captain Goodlive attended CSFM Prevention 2B in November, and Fire Prevention 3A in December, both in Monterey. Captain Goodlive still has Prevention 3B (Plan Review) to attend, and is scheduled to do such in April 2008. He has begun as the primary contact working through the plan review duties during the fourth quarter.

Inspector Moses has continued to conduct most of the R-1 mandated inspections and the R-2, R-3, R-6, and E-3 inspections in the City. Inspector Moses has also been conducting a majority of the weed abatement inspections during the quarter, of which there are many.

Plan review numbers increased during the quarter.

Engineer Broberg met with representatives from Arcata Fire and Humboldt Fire District to research and develop a common format between the organizations for target hazards, and to utilize a common electronic format. Assistant Chief Bennett included a service alternative in this year's proposed budget for funding the Visio Professional computer program for EFD; this program is used by both Arcata Fire and HFD#1 already. I have checked with Fire Services Officer Pulver regarding the funding of this software, but we have not been able to locate the funding location in the current budget. Engineer Broberg's plan had been to have the software loaded onto computers at each of the stations.

The Eureka Fire Department Open House was very successful, with an estimated crowd of 2,000 people on hand during the event. We had many local vendors who participated with informational booths, as well as a number of fire demonstrations and tours. The event was largely made successful through the work of many departmental

employees and volunteers, but primarily through the efforts of Rusty Goodlive and Jan Gillespie.

The Community Improvement Team is composed of city staff having code enforcement responsibilities which meet every other month to discuss common problem occupancies. The CIT met during July. A tour of the properties occurred during July as well. Numerous properties were visited. We anticipate continued improvement with this team's ability to be an effective force for positive change in the community.

During this quarter EFD investigators formally conducted ten fire investigations totaling 38 hours of investigative time. Of the fires, five were arson, one was accidental and four were undetermined. Six cases are closed and four remain open.

FPB ISSUES:

- California has amended and is adopting the ICC codes to meet California standards. We expect to transition to the new codes by the end of 2007, which will cause us to incur costs related to training and books following July 1st. We will be coordinating this transition to the new model building code with the Building Department. A cooperative adoption approach for the new fire code is being attempted by Humboldt Fire District #1, Arcata Fire Protection District, Blue Lake Fire Department, and Eureka Fire Department. The goal is to have a consistent fire code between the named organizations. There is also discussion among the groups to try to take the fire code adoption to the county to establish a county wide standard. Work on this topic is ongoing, with a meeting of Humboldt County Fire Prevention Officers scheduled for October 24th to further discuss adoption.
- We are working with other City departments on:
 - Waterfront Development Projects
 - 1212 S Street
 - 1917 Fifteenth Street
 - 1522 Second Street
 - 213 Harris Street
 - 47 W. Third Street
 - Code compliance "task force" dealing with specific properties
 - Code compliance with various other occupancies

FIRE PREVENTION BUREAU DATA:**FPB CAPTAIN:**

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	12	6	32	21
License	2	10	3	11
Complaints	1	1	8	5
Construction	3	4	63	43
Occupancy	3	4	32	16
Special	1	1	38	11
City Facilities	2	5	23	14.5
TOTALS	24	31	199	121.5

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	190	310
R-2, R-3, R-6, E-3	11	33
Commercial Inspections	0	0
Weed/Trash Abatement	155	230
Complaints	2	14
Alarm/Sprinkler Systems	1	2
Classes/Meetings Attended	2	6
TOTALS	161	324

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees Billed	8995.65	19080.44
Plans	1,810.80	7,317.10
Permits	0	715.22
Total	\$10,806.45	\$27,112.76

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	63	215
Total Businesses	381	1001
Commercial Inspections	323	791
Commercial Re-Inspections	99	222
R-1 Occupancies, Engines	6	17

HAZARDOUS MATERIAL RESPONSE TEAM:

Assistant Chief Bennett oversaw the Hazardous Materials Response Team in the past, but I have not received nor solicited any information regarding the team and its activities, therefore I have nothing to report.

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2007 Fourth Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: JANUARY 21, 2008
PERIOD: OCTOBER 1ST THROUGH DECEMBER 31ST 2007

PERSONNEL:

As mentioned in my previous quarterly report personnel issues continue to dominate the concerns of the Suppression Division. EFD was able to fill the firefighter's vacancy caused by a former EFD firefighter transferring to the Eureka Police Department. The firefighter completed his six week training academy and was placed on shift on November 9th. On November 5th and 6th an engineer's exam was held with two applicants successfully passing the rigorous exam. These individuals were promoted. The addition of a firefighter and promoting two firefighters helped improve our staffing situation however the gains were reduced with the loss of Engineer Tom Rathbun, an experienced engineer and quality employee, to Windsor Fire Department.

Currently the Suppression Division has 3 engineer vacancies and 1 captain vacancy. In previous years these positions would have been filled from within with closed promotional exams. Unfortunately with the amount of turn over the department has experienced recently there is not enough depth within the department to fill from within. We are currently developing our first open recruitment for engineer with the application period opening this week. This is our first open recruitment for engineer and it will bring a number of issues to address including a six week training academy that we have not had to hold in the past. A similar situation is also occurring for filling the captain's vacancy. We will be holding an open recruitment for captain most likely during the second quarter of 2008. We held an open captain's recruitment in August of 2007 but we were unsuccessful in drawing any qualified outside applicants. It is my hope that with the partial implementation of the compensation study and tightening job market we will be able to attract quality outside applicants. I feel compelled to fill vacancies as rapidly as possible because the selection process and training academies are lengthy and require approximately 5-6 months from the time of the department interview and placing the employee on shift. With those concerns in mind we are in the process of establishing a new firefighter eligibility list to have a pool of quality candidates to choose from should we have in house personnel advance to engineer or captain. Cal Fire is continuing its hiring process utilizing an open list to fill captain and engineer positions. Some EFD employees participated in the process and may leave EFD if given the opportunity.

The ongoing termination appeal process continued to progress during the Fourth Quarter requiring a great deal of my time and effort. The hearing concluded in mid January and hopefully the healing process can begin fully.

On the positive side I would like to personally thank the entire Personnel Department consisting of Susan Christie, Cindi Ricards, Becke Perry and Jill Schoonmaker for all of their efforts during 2007 and especially during the Fourth Quarter. I feel that the fire department has consumed far too much of their time with the personnel hearing and all the recruitments and promotional exams. I would also like to thank the City Council, the Personnel Department and EFL #652 for the smooth and professional negotiations that resulted in a new 3 year MOU.

TRAINING:

With the high personnel turn over, training for 2007 was focused on basic techniques in almost every rank. This focus will also remain in 2008. The department's training officer, Captain II Chris Jelinek, appropriately stated his goals for 2008 were to fill vacant positions, development of core competencies and improving continuity of operations between Eureka Fire Department and Humboldt Fire District #1. Rather than look toward building additional skill sets and new programs the department will be working to build and strengthen basics within each rank.

During the quarter the department held a six week rookie firefighter academy, trained personnel in SCBA maintenance and repair in North Carolina, laid the foundation training of a county wide mutual aid alarm system and coordinated a large full scale multi casualty incident that included multiple fire departments, multiple ambulances, Northcoast EMS, area hospitals. The drill occurred on January 12th and I believe everybody who participated learned from their experience.

FACILITIES:

The classroom at 3030 L Street is now being used very frequently and is a great benefit to both EFD and HFD #1. During the quarter the final utility service was installed with the only utility issue remaining that I am aware of is the internet connection. Landscaping is the last large remaining outstanding issues to complete. I hope to have this completed during the second quarter of this year after the weather and soil conditions improve. With the completion of the City's generator and communications building on the same site the department was able to move its radio components from the old "pump house" building to the new structure providing a much more secure facility for these critical components. The transfer of equipment required a choreographed sequence to maintain operations. EFD assisted Six Rivers Communications pull the antennae cables through conduit from the top of the high water tank. I would like to recognize the efforts of Captain Jeff Nicklas and Engineer Kevin Voorhees for their coordination of this critical but necessary task.

O & M Industries will begin the construction of the new drill tower at the Hilfiker Training Site this quarter. Progress should proceed rapidly with completion scheduled during April 2008. The failing plumbing issues at Stations 3 and 4 have not been addressed and my concern is that the plumbing will fail catastrophically and then we will forced to

deal with a solution immediately. I would rather be proactive on our schedule rather than being reactive with no notice.

APPARATUS/EQUIPMENT:

We took delivery of OES Engine 323 in early January 2007 and since then have been operated as one of EFD's three front line engines. This resulted in saving wear and tear on one of EFD's 1992 Pierce engines and it also served to identify any warranty issues for OES by EFD placing the first 10,000 miles on the apparatus. The mileage has just reached 10,000 miles so the engine will now be placed into reserve status. EFD would have had several more months of use from this engine but it was called twice during the quarter to assist in the wildfires in Southern California.

Normal equipment purchases were made during the quarter to repair or replace existing inventory.

OTHER:

During the quarter the department was notified that it was not successful in obtaining its 2007 Assistance to Firefighters FEMA grant for upgrading the alerting and intercom systems within EFD fire stations. This was unfortunate news because we must address the compromised intercom system at the Headquarters Station in the near future.

For the last two years EFD has had our volunteer firefighters complete the annual fire hydrant testing compensating them at the Maintenance Worker I Step 1 rate. The volunteers provided a service for the City and at the time they earned a little money and became familiar with the water distribution system. Unfortunately many of EFD's volunteers are also seasonal wildland firefighters. With the major fires in Southern California their work seasons were extended twice. Currently I am working on a solution with Frank Mathes in Public Works to have the hydrants tested as rapidly as possible.

SIGNIFICANT INCIDENTS:

The fire loss during the fourth quarter was significantly higher than the preceding three quarters resulting in an annual loss from all fires at \$705,695. This however is in stark contrast with 2007's annual fire loss at \$4,405,321.

The most significant incidents that occurred during the Fourth Quarter were the major wildland urban interface fires in Southern California. EFD's OES engine responded twice on multi-week assignments. Firefighters experienced wildland fire conditions and dangers never experienced within the city limits of Eureka. These incidents serve notice of the importance of training to provide as much safety to our personnel as we possibly can.

Humboldt County Fire Chiefs Association Incident Report Form for 2007




Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									178	\$705,695
Structures(Resid, Comm, Mobile, Chimney)	11	\$37,700	14	\$152,500	18	\$78,520	14	\$282,100	57	\$550,820
Vehicle Fires(Auto, Truck, R.V., Trailer)	9	\$21,775	8	\$95,450	7	\$14,200	9	\$7,950	33	\$139,375
Grass/Brush/Trees(Crops, Orchards)	0	\$0	5	\$0	27	\$0	3	\$0	35	\$0
Refuse/Not Classified(Undetermined, Other)	14	\$0	15	\$13,000	14	\$2,200	10	\$300	53	\$15,500
# Explosions/ Overpressure									10	\$20,520
Rupture (Steam, Gas, Air, Etc.)	1	\$20	0	\$0	0	\$0	2	\$0	3	\$20
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	1	\$0	4	\$20,500	5	\$20,500
Not Classified (Unable to classified)	0	\$0	0	\$0	1	\$0	1	\$0	2	\$0
# Rescue/Emergency Medical									2009	\$0
Medical (Assist, Call, Treatment)	481	\$0	482	\$0	506	\$0	529	\$0	1998	\$0
Rescue/Extrication	5	\$0	1	\$0	3	\$0	2	\$0	11	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									110	0
Hazardous Condition(Flammable/Toxic)	8	\$0	5	\$0	4	\$0	12	\$0	29	
Faulty Equipment (Electrical, Gas, Oil)	14	\$0	15	\$0	15	\$0	15	\$0	59	\$0
Vehicle Accident (Spill, Leak)	1	\$0	0	\$0	0	\$0	2	\$0	3	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	0	\$0	0	\$0	1	\$0	0	\$0	1	
Unable to Classify/Not Classified	5	\$0	7	\$0	4	\$0	2	\$0	18	
# Service Calls									278	32000
Person/Public (Person in Distress)	57	\$0	63	\$0	43	\$0	39	\$0	202	\$0
Person/Public(Water, Smoke, Animal, Other)	3	\$0	10	\$0	7	\$0	14	\$32,000	34	\$32,000
Unauthorized/Improper Burning(complaint)	6	\$0	7	\$0	6	\$0	0	\$0	19	
Cover/Move-up(Relocation of Company)	0	\$0	0	\$0	0	\$0	1	\$0	1	
Unable to Classify/Not Classified	4	\$0	3	\$0	5	\$0	10	\$0	22	
# Good Intent Call									508	0
Incident Cleared Prior to Arrival	70	\$0	87	\$0	63	\$0	82	\$0	302	
Wrong Location	5	\$0	5	\$0	9	\$0	13	\$0	32	
Control Burn	6	\$0	6	\$0	11	\$0	5	\$0	28	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	4	\$0	8	\$0	5	\$0	3	\$0	20	
Hazmat Investigation, Not Founded	0	\$0	0	\$0	2	\$0	0	\$0	2	
Unable to Classify/Not Classified	33	\$0	25	\$0	30	\$0	36	\$0	124	
# False Alarm									194	0
Mischievous False Alarm, Bomb Scare	4	\$0	1	\$0	1	\$0	4	\$0	10	
System Malfunction (PFAS)	2	\$0	1	\$0	3	\$0	3	\$0	9	
Unintentional	1	\$0	5	\$0	5	\$0	10	\$0	21	
Unable to Classify/Not Classified	35	\$0	35	\$0	36	\$0	48	\$0	154	
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									0	0
Citizen Compliant	0	\$0	0	\$0	0	\$0	0	\$0	0	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	779	\$59,495	808	\$260,950	827	\$94,920	873	\$342,850	3287	\$758,215
# Miscellaneous										
Training Hours		2126		3098		1556		2161		8941
Civilian Injuries or Deaths		0		1		0		0		1
Firefighter Injuries or Deaths		6		1		0		0		7

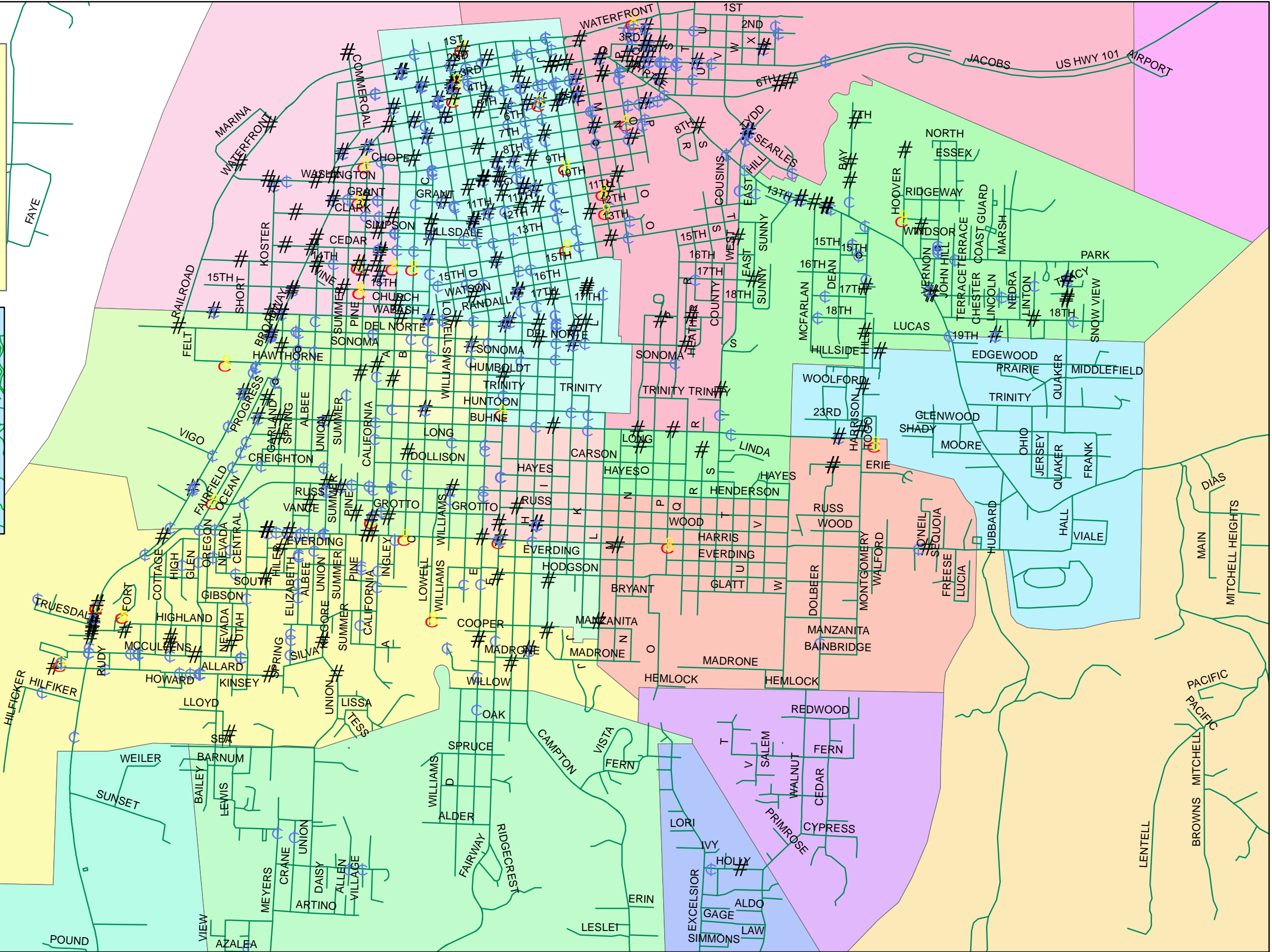
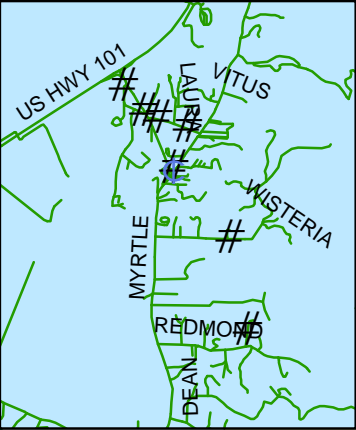
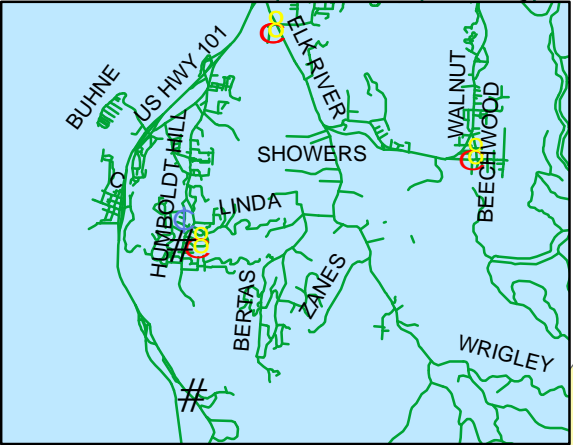
2007 FOURTH QUARTER INCIDENTS

Reporting Period

Oct- Dec 2007

Legend

	Medical Emergency	526
	Fire	38
	Other Service	309
	Total incidents	1437



4th Quarter Status Report

October 1, 2007—

December 31, 2007

Personnel Department

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Finance: Finance Director, Valarie Warner (Welcome BACK, actually!).

Fire: Firefighter, Adam Bradley, Maintenance Workers, Jason Cawvey, Brett Christensen, Brandon Johnson and Jeremy Moses.

Police Department: Communications Dispatchers, Traci Gouthier and Kristen Ireland. Temp Reserve Officer, Cindy Manos. Police Officer, Michael Menza.

Public Works-Recreation (various classes): Paul Aguilar, Steven Bailey, Hannah Bartlett, Charles Bleything, Cody Bognuda, Anne Breen, Kayla Corder, Christopher Craps, Francis Davis, Nicole Denny, Veronica Dickison, Adam Durkin, Gregory Eaton, Elizabeth Edwards, Gabriel Feletar, Markie Fitzgerald, Henry Felix, Wayne Hicks, Linda Jackson, Melissa Kennedy, Katelyn Merrell, Kelly Mottershead, Anna O'Gorman, John Panting, James Rizza, Feata Sataua, Alton Sangiovanni, Timothy Souza, Kevin Suiker, Kyle Terry, Faifuaina Tuaila, Mahogany Woods, and Shianne Zerlang.

Public Works-Harbor: Temp Harbor Aide, Lee Retta

Public Works - Zoo: Late keeper, Samasoni Fonoti.

Redevelopment: Temp Project Manager, Sheryn McBride.

All in all, 46 new employees were hired by the City, 23 employees separated (including regular, temporary and seasonal employees).

The following 4 employees retired from City Service: Sheryn McBride, Cindy Manos, Dan Molter and Richard Percell.

PERSONNEL ACTION FORMS PROCESSED

A total of Three hundred eleven (311) PA forms were processed during this quarter. Personnel issued one hundred twenty six (126) Personnel Action Forms & Performance Evaluation Forms to the following Departments:

*City Attorney's Office: 0
City Clerk's Office: 1
City Manager's Office: 0
Community Development: 3
Engineering: 5
Finance: 4
Fire: 41
Personnel: 3
Police: 36
Public Works: 32
Redevelopment: 1*

Personnel received 65 Regular Full /Part Time, and 120 Temporary Personnel Action Forms from all City departments. 70 Volunteers were processed for Public Works Recreation Division.

NEW EMPLOYEE ORIENTATIONS

Four (4) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in October, November, and December, 2007:

ACCOUNTING TECHNICIAN I/II - Applications were accepted October 3 - October 17, 2007.

COMMUNICATIONS DISPATCHER - Applications are accepted on an ongoing basis.

EQUIPMENT MECHANIC I/II - Applications were accepted September 28 - October 12, 2007.

Testing oral examinations were held on November 19, 2007. An appointment has been made.

FIRE ENGINEER (Closed Promotional) - Applications were accepted September 25 - October 30, 2007. Testing was held on November 5 & 6, 2007. Two appointments were made.

FIREFIGHTER- Applications were accepted November 26 - December 28, 2007. Testing was held on January 12, 2008, oral examinations were held on January 24 & 25, 2008.

INFORMATION SERVICES ANALYST I/II - Applications were accepted August 23 - September 7, 2007. Testing oral examinations were held on November 16, 2007. An appointment has been made.

LATERAL POLICE OFFICER - Applications are accepted on an ongoing basis.

RECRUITMENT AND TESTING CONTINUED

PARKS MAINTENANCE WORKER I/II (RPT) - Applications were accepted October 12 - October 26, 2007. Testing oral examinations were held on December 13 -14, 2007. Two appointments were made.

PARKS MAINTENANCE WORKER I/II - Applications were accepted October 12 - October 26, 2007. Testing oral examinations were held on December 13 -14, 2007. An appointment has been made.

POLICE OFFICER - Applications are accepted on an ongoing basis.

POLICE RECRUIT - Applications were accepted August 19 -October 26, 2007. Testing occurred on October 27, 2007.

PROJECT MANAGER/ENGINEERING - (Closed Promotional) Applications were accepted October 4 - October 17, 2007. An appointment has been made.

RECREATION AIDE (RPT) - Applications were accepted October 12 - October 26, 2007. Testing oral examinations were held on November 30, 2007. An appointment has been made.

SENIOR ADMINISTRATIVE ASSISTANT - Applications were accepted October 12 - October 26, 2007. Testing oral examinations were held on December 7, 2007.

SENIOR MAINTENANCE WORKER/WASTEWATER COLLECTIONS - (Closed Promotional) Applications were accepted November 16 - December 4, 2007. Testing oral examinations were held on December 21, 2007. An appointment has been made.

TRAINING PROVIDED

October 29 & 30, 2007 - Back and Ergonomic Training provided by Dr. Freeman sponsored by REMIF*

NEW WORKERS' COMPENSATION CLAIMS

Twenty-two (22) work related injuries occurred during this period, resulting in ten (10) new workers' compensation claims.

* REMIF: Redwood Empire Municipal Insurance Fund

LIABILITY INSURANCE

Insurance documents and certificates were daily examined and/or issued to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or using City facilities. Twenty four (24) special events liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

Negotiations for successor Memoranda of Understanding (MOU's) have been concluded with three employee associations: Eureka City Employees Association (ECEA); Eureka Fire Local #652 (EFL); and Eureka Police Officers Association (EPOA). A new employee association, the Eureka Fire Officers Local #4630, was recently approved, and negotiations for an initial MOU with that association were begun.

DISCIPLINARY ACTIONS

Four (4) employees received Letters of Warning.

Memo



To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: January 28, 2008
Re: Oct, Nov, Dec, 2008 Quarterly Report

Chief's Message

The fourth quarter of 2007 has been eventful for the EPD. In almost every respect the changes which are taking place at EPD are positive, and characterize our goal to become a more progressive, enlightened, and responsive organization. We continue to make progress toward our goal of being a fully staffed full-service police department. We currently have two recruits attending the police academy at College of the Redwoods. One of those is Pam Wilcox who previously served as a PSO and is transitioning to police officer. We are also fortunate to have lateral candidates interested in EPD as they typically require a substantially abbreviated training program.

During this quarter we enhanced our complement of chaplains to four with the addition of Dan Ice and Jason Peter. With four chaplains we can be assured of having a chaplain available 24/7 for our personnel. These are all volunteer positions and we are blessed to have such committed members of our community who are willing to give of their time.

This quarter also saw the inaugural Eureka Police Foundation fundraiser. Held at the Adorni Center and billed as a spaghetti sauce cook off between the Chief and PIO, the turnout was extraordinary. The demonstration of support for the EPD sent a much needed message to the employees that the community supports them in their efforts. The event raised more than \$25,000 for the Eureka Police Foundation.

Prior to her departure for the Police Academy Pam Wilcox organized a group of volunteers and SWAP members to paint the interior of police headquarters in

preparation for the new flooring which is being installed in January. It is especially gratifying to see employees giving of their time to improve our facility.

The holiday season was marked by the EPOA Awards dinner which was held at Baywood Country Club. The event was well attended and a class event in every respect. Officer Justin Winkle was honored as Officer of the Year, Officer Adam Laird as Rookie of the year, and Suzie Owsley was honored as Professional Staff person of the year.

We received City Council approval for the purchase of six new Dodge Charger police cars which will come on line in 2008. This marks a significant departure from the traditional Ford Crown Victoria which has been the staple of most police fleets for more than ten years. Extensive research indicates that the Dodge is an excellent platform for municipal law enforcement, and we are excited to be making the transition. The new cars should be arriving during the first quarter and in service by mid year.

We continue our aggressive efforts to remove derelict vehicles from our city streets and private properties. We are also enforcing parking regulations relative to boats, trailers, and motor homes on city streets. This represents our commitment to the "broken window" philosophy of community policing wherein we focus on livability issues and small problems before they become larger and more serious. We pursue this philosophy in our Neighborhood response efforts and it is the hallmark of our desire for the implementation of a Problem Oriented Policing Team.

Patrol & Police Services

Between October 1st and December 31st, 2007, Eureka Police Officers responded to 9,982 calls for service and conducted approximately 10,852 self-initiated enforcement actions resulting in over 2,629 reports and 1,082 arrests.

Patrol Officers Switch to New "Team" Staffing Concept:

(Looking Forward)

On January 6th, 2008, the patrol division switched to a new work schedule based on the "team" staffing concept. Police officers are now assigned to one of two main patrol teams that work on opposite sides of the week with a Wednesday overlap. Team One works Sunday-Wednesday while Team Two works Wednesday-Saturday. Officers work 10 ½ hour shifts (watches) with four days on and three days off. Each team is further divided into three watches (two teams, six watches total): A-Watch (days), C-Watch (swings), and E-Watch (graveyards). C and E Watches overlap during times of peak activity with the result that more officers are available when they are needed most. The teams are formed for a period of one year.

On two alternating Wednesdays a month, each team will be assigned to either scheduled training classes or pre-planned watch projects (warrant services, probation/parole sweeps, municipal code enforcement, saturation patrol, traffic enforcement, prostitution stings etc.). This will allow teams and their supervisors to better address specific department training needs and community crime problems.

The "team" staffing concept is a proven, efficient system that works well for management and line personnel.

The benefits for the development of the patrol teams are as follows:

- The team approach encourages teamwork, camaraderie, and more stability in beat/community problem-solving.
- Less experienced officers have the benefit of working with the same supervisor and the same group of experienced officers. This enhances their career development. It also provides continuity of leadership.
- The "span of control" for supervision is at a level of 4-5 individuals. Supervisors get to know their personnel and to better provide for their unique training needs.
- Officers get to know their beats, partners and supervisors, and can provide greater service to our citizens.
- Teams and their supervisors can more effectively address specific department training needs and community crime problems.
- Teams work and train together over a substantial period of time in order to develop the coordination required for effective performance.
- Through the team concept, personnel gain new perspectives of departmental goals and community problems.

Police Officers complete TASER X26 Training:

In November, 15 police officers successfully completed POST certified Electronic Weapons (taser) training sponsored by the Eureka Police Department. The officers were issued new TASER X26 model devices (TASER International's premier law enforcement electronic control device) upon successful completion of the four-hour course.



TASER X26

"The TASER X26 uses a replaceable cartridge containing compressed nitrogen to deploy two small probes that are attached to the TASER X26 by insulated conductive wires with a maximum length of 25 feet (10.6 meters). The TASER X26 transmits electrical pulses along the wires and into the body affecting the sensory and motor functions of the peripheral nervous system. The energy can penetrate up to two cumulative inches of clothing, or one inch per probe."

The X26, which is replacing EPD's aging M26 Taser inventory, is a next generation model that is more effective and compact than the M26. This makes it easier for officers to carry on their already overloaded duty belts. Training of additional officers is planned for January 2008.

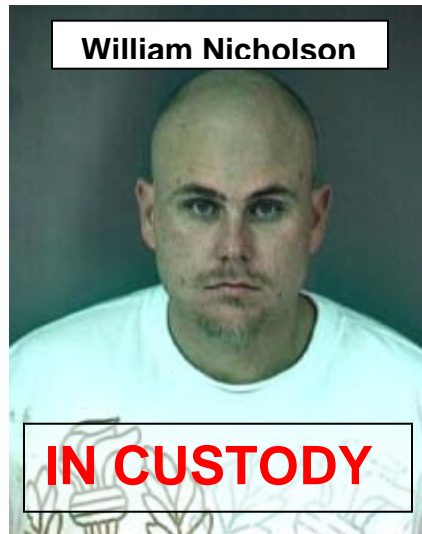
Selected Calls of Interest:

The updated TASER training has already paid dividends for our officers as evidenced recently during several dangerous situations.

Most of the time when confronting suspects, Officers are able to gain compliance with their command presence and verbal commands. However, sometimes suspects choose to fight or flee instead. It is during these precarious circumstances that officers have to rely upon their training and equipment to see them through safely.

FLEEING SUSPECT TASED DURING VEHICLE INVESTIGATION

During the early morning hours of December 28th, Officers Patrick Bishop and Chandler Baird were dispatched to investigate "suspicious subjects" in a vehicle on McFarland Street. Upon arrival, they located the vehicle, a green Ford Escort, which was parked on McFarland near 14th Street. As they approached the Escort, one of its two occupants, William Nicholson (age 28 years) suddenly jumped out and began running away. Both officers gave chase and a short foot pursuit ensued into the backyard of a neighboring residence. When the muscular Nicholson failed to comply with their commands to stop, Officer Bishop deployed his X26 Taser. The Taser's probes struck Nicholson and he immediately fell to the ground, stopping his flight. He was then taken into custody without further incident. During a subsequent search of Nicholson's person, officers recovered approximately 4.9 grams of methamphetamine, illegally possessed prescription medication, and a drug (meth) pipe. Nicholson was transported to the Humboldt County Correctional Facility, where he was booked for felony possession of a controlled substance, resisting arrest, and other related charges.



ARMED ROBBERY/SEXUAL ASSAULT SUSPECT ARRESTED AFTER BEING TASED

On November 29th, at about 1:31 a.m., Officer Chris Silvey was on patrol driving westbound in the 900 block of 3rd Street when he saw a crying, very distraught female near the intersection of 3rd/J Streets. When Officer Silvey stopped and asked the female why she was so upset, he learned that she'd just been robbed, struck on the head with a pistol, punched in the face, and sexually assaulted. This occurred in a room at the nearby Townhouse Motel, where the victim, a "self-described "sexy white Vixen," also ran an "escort" service that she advertised on Craigslist. When she refused to have unprotected sex with one of her "customers," Jesse Perez (age 27 years), he became enraged and pointed a pistol at her face. Perez demanded his money back and then proceeded to assault the victim and hold her against her will. The victim was able to break free from her attacker and run out the door.

As Officer Silvey was speaking with the victim, she suddenly pointed to the suspect, Perez, who was walking south on 3rd Street near the State Parole office. Officer Silvey approached Perez and ordered him at gunpoint to show his hands. Perez did not comply but instead reached his right hand into his right front pants pocket. Fearing Perez might be reaching for a weapon, Officer Silvey quickly drew his X26 Taser with his other hand and placed its visible aiming laser onto Perez' chest. Perez again refused commands to lie on the ground with his hands exposed and he continued to move his right hand around in his pocket. Officer Silvey then deployed his Taser. After a short struggle in which Perez continued to physically resist officers requiring additional Taser activations, Officers were able to handcuff him and take him into custody.

Officers searched Perez for weapons and located a .22 caliber semiautomatic handgun in his right front pants pocket—where he'd placed his hand when

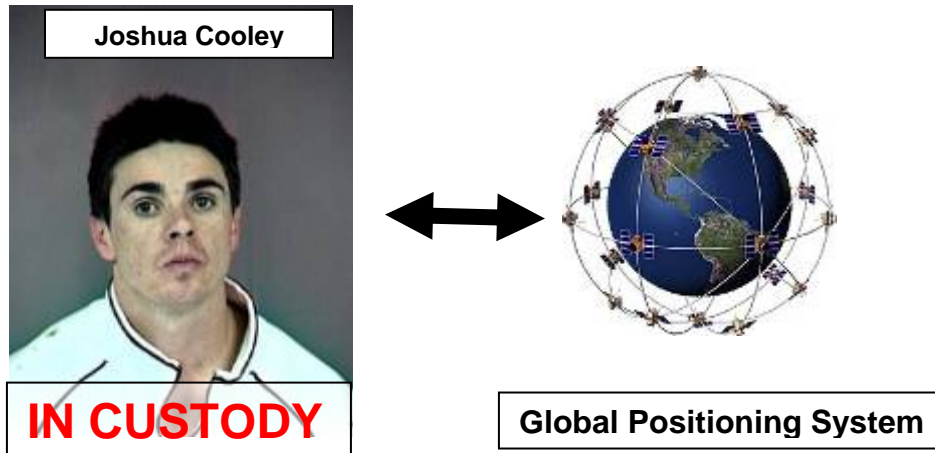
contacted by Officer Silvey. The handgun was loaded with hollow-point ammunition. 16 bindles of suspected cocaine and drug sales paraphernalia were also found in Perez' possession. Officer Silvey later related that without his X26 Taser, his only other option probably would have been to resort to using deadly force.



OFFICERS ARREST HIGH RISK SEX OFFENDER UTILIZING GPS ANKLE BRACELET

On December 23rd at 1:25 a.m., Eureka Police officers were called to the 3300 block of G Street regarding a loud party complaint. Upon arrival at the residence, the officers broke up a large party with several teens fleeing the house. Upon further investigation, it was learned that the occupant of the house, 27-year-old Joshua Bryan Cooley, was a parolee and high-risk sex offender. Many of the partygoers at the house were 12-17 year-old teens with varied levels of intoxication. Cooley fled the residence and Eureka Police officers, with assistance from deputies with the Humboldt County Sheriff's Department, began searching the neighborhood for him.

Cooley's parole agent was called. Cooley was wearing an ankle bracelet, which allowed his parole officer to track his location via GPS. Eureka Police Officers subsequently found Cooley hiding on top of a woodpile in the backyard of a residence in the 3300 block of G Street. After a short struggle, in which he resisted arrest, Cooley was taken into custody for parole violation and contributing to the delinquency of minors.



TRAFFIC STOP FOR OBSTRUCTED PLATE YIELDS BIG METHAMPHETAMINE BUST

Sometimes it's the little things that will get you...

On November 4th, at around 11:32 p.m., Officer Justin Braud was on patrol traveling westbound on Henderson Street when he observed a red 1998 Chevy S-10 pickup that had an obstructed rear license plate. The plate was partially obstructed by tow-ball hitch attached to its rear bumper. Recognizing this as a traffic infraction, Officer Braud conducted a traffic stop on the Chevy. He contacted the driver, 35-year-old Jennifer Lynn Rounds, who also happened not to have her driver's license with her.

While speaking with Rounds about the traffic violations, Officer Braud asked her if there was anything illegal inside the vehicle. Rounds then admitted there was "some" methamphetamine in her purse. Officer Braud took her at her word and searched her purse. He found a bag containing a "golf ball" sized amount of crystal methamphetamine. The methamphetamine had a gross field weight of 30.7 grams---over an ounce. Rounds went to jail for transportation of a controlled substance and of course, for having an obstructed rear license plate.



EPD LEADS THE WAY IN GANG ENFORCEMENT

There has been a perception of increased criminal street gang activity in our community in recent months. For example, one recent gang related crime occurred at the Bayshore Mall's food court when several East Side Locos (ESL) gang members approached and confronted another mall patron with whom they had an issue. One of the gangsters, Alex Bogatyrev, attacked the victim, knocking him down and kicking him in the head. Mall security has also reported seeing an increasing number of gang members roaming the mall in "packs," blatantly wearing their gang attire, intimidating customers by their presence and attitude, and trying to instigate fights with persons they believe to be friendly with rival gangs.

EPD's Gang Unit has responded by stepping up our gang enforcement and working closely with mall security and other community members to address this problem.

On the evening of December 26th, Officer Travis Braud conducted a traffic stop on a Chevrolet Blazer occupied by two known gang members, one of who happened to be 18-year-old Alex Bogatyrev of the aforementioned East Side Locos. Officer Braud arrested Bogatyrev on an outstanding arrest warrant for assault with a deadly weapon. The Gang Unit supervisor, Sergeant Steve Watson, responded to assist Officer Braud with the investigation. Valuable gang intelligence was recovered in the vehicle. Detective Sergeant Patrick O'Neill was called out to interview Bogatyrev. Sergeant O'Neill later served a search warrant on Bogatyrev's residence and recovered additional gang paraphernalia and evidence linking him to the mall assault. Bogatyrev was subsequently arrested for assault with a deadly weapon and participation in a criminal street gang. Bogatyrev is facing up to 2-3 years in state prison.

The following night Officer Travis Braud contacted three more ESL gang members decked out in their gang attire (blue bandannas and belts) and "representing" ESL behind the Eureka Mall. A 15-year-old male juvenile was arrested and transported to Juvenile Hall after Sergeant Watson found a large steak knife concealed in his pocket.



The Humboldt County Gang Task Force, headed by officers from the Eureka Police Department, plans to conduct several more gang sweeps in 2008. This is part of an on-going, joint effort by local law enforcement to decrease the criminal

street gang activity in our county. This joint effort confronts known gang members and their associates in order to reduce the escalation of violent acts and stifle the criminal behavior inherent to the criminal street gang lifestyle.

"Our effort and mission is to make our communities in Humboldt County a safer place for every law-abiding person that resides, works, or visits our county."

--Humboldt County Gang Task Force Mission Statement



East Side Locos (Sureno 13 Gang Members)

COMMUNITY RESPONSE

Only two neighborhood watch meeting conducted during this quarter. One was on November 1st at 748 Buhne Street and the other was November 28th on West Hawthorne Street.

During this quarter 163 responses were made at citizen requests, usually to neighborhood concerns. Examples are drug houses, unsafe abandoned vehicles, illegal camping, accumulation of garbage, neighborhood feuds, persons living in motor homes or trailers and other code violations. During the quarter sixty-four routine police calls were also handled, such as arrests, disturbances, welfare checks, etc.

There were 61 responses in October, 55 in November and 47 in December. There were also 4 sex offenders who were tracked down.

Nineteen unsafe vehicles were removed from the streets and twelve motor homes or trailers. An example of an unsafe abandoned vehicle was a truck left

in front of St. Bernards High School full of raw garbage including used sanitary napkins. Attached is photo.



At the end of last quarter we had cleared all but one trailer out of the impound yard at 600 Waterfront. Unfortunately, during this quarter we accumulated 12 more, four of which have been demolished in late December. See photos of the end of last quarter and the end of this quarter.



We removed eight campsites from behind the mall and three more at the foot of Del Norte. One campsite was found in a spider like hole in one of the drying sheds behind the mall. Refer to photos. There was also a campsite directly behind Mervyn's. Refer to photo.



Campsite behind Mervyn's



Spider hole

At the end of last quarter we had aided in the eviction of several young men who were terrorizing the neighbors in the 3200 block of K Street. During this quarter the place was cleaned. Refer the before and after photos.



Before at 3200 block K St



After at 3200 block of K St.

We are currently working on cleaning up several other houses which will require assistance from the City Attorney and Public Works. Hopefully this can be accomplished during this quarter. Example photos are attached.



CRIMINAL INVESTIGATIONS SECTION

Personnel Changes:

Property Coordinator Terry Christiansen and Property Technician Elaine Bradshaw were moved to the supervision of support services manager Dee Dee Wilson. This is a restructuring recommendation of the State Auditor, which was made during the evidence sections yearly State audit.

Major Cases:

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 112 felony cases, along with follow up on 110 missing person and/or runaway juvenile cases.

The following is a summary of some of the larger cases handled:

Ryan Dunn Homicide

This quarter brought to closure to the 10 year old homicide case of Ryan Dunn. The final suspect in this case, identified as Yohan Lopez, was arrested out of county and transported back to our jurisdiction to face trial.

Case Number 3C07-8016 and 3C07-8004

On 10/01/07, Officers were dispatched to 800 West Harris Street (Dollar Tree) to the report of a robbery that just occurred. Upon their arrival, the suspect was not on scene. A search of the vicinity was conducted and the suspect was not located. The WMA suspect approached the Dollar Tree Manager and another Dollar Tree employee from a southerly direction as they exited the business after conducting their closing tasks. The suspect confronted the manager of the business with a dark in color revolver type handgun and ordered him to give him the bag of money or he would kill him. The manager gave the deposit bag to the suspect after he (Suspect) pushed the manager against the west wall of the business.

On 10/02/07 at approximately 1031 hours, the manager of the MOTEL 6 (1934 Broadway) was walking in to the Bank of America in Henderson Center with a large sum of money inside of a bank deposit bag in order to make a deposit for his business. A WMA suspect approached the manager from a southeasterly direction. The suspect also displayed a dark in color revolver type handgun towards the manager and made a similar statement as above ("Give me the bag old man or I'll shoot you on the spot"). The manager provided the suspect with the deposit bag and then phoned the Police.

In both of the above noted robbery cases, the suspect was described similarly and the handgun that was used was also consistent in both cases. Both of the robbery cases are still under investigation and the suspect(s) is still at large

Case Number 3C07-6433

Three juvenile former residents of Eureka disclosed that their uncle sexually abused them over a period of years while they were living in Eureka. The children were brought to Eureka for interviews and remain in foster care out of the area. Based on the investigation, detectives served search warrants at a Eureka address and at parcels of land in Trinity County where the abused allegedly occurred. The uncle was arrested and remains in custody pending completion of legal action.

Case Number 3C07-8332

A 15-year old female reported being sexually assaulted by a male she had met only hours before the assault. She directed detectives to his residence and he

was arrested. Subsequent interviews revealed that the male was 35-years old and that he and a friend had picked up the female and her same-age friend off the street. The girls agreed to go to a motel room with the males. At the room, the one male sexually battered the friend and had intercourse with the female.

Case Number 3C07-9285

The client of a Eureka wellness provider reported being touched in a sexual manner by the wellness provider. The provider was believed to be performing physical therapy procedures without a license to do so, as well as sexually touching the client under the auspices of providing legitimate treatment. A search warrant was served at the business and at the provider's residence.

Case Number 3C07-7964:

On 10-2-07, CIS was contacted by a victim of an auto theft that occurred in the county. The victim vehicle was recovered in our jurisdiction. The victim brought forth leads that suggested Daniel Egger was the suspect. The lengthy investigation showed that Egger was on parole for auto theft and he was the suspect in at least two other thefts. On 10-24-07, EPD patrol division located Egger. Egger was in possession of a fourth stolen car. Egger was arrested and eventually pled guilty to auto theft and was sent back to prison.

Case Number 3C07-8908:

On 11-01-2007 a female reports that she was raped by a subject she met "On-Line", "Yahoo Personals". The investigation revealed that the victim met the suspect via Yahoo Personals and they exchanged text messages and cell phone calls over a period of several months prior to actually meeting face to face. On the first meet they go to dinner get some wine and go to the suspect's place, the suspect offers the victim a massage stating that he is a masseuse. Victim undresses and lies on the suspect's bed, some where during the massage the suspect undressed and then he forced intercourse with the victim. Case submitted to District Attorney's Office.

Case Number 3C07-9272:

On 11-08-2007 the District Attorney's office contacted the investigation unit and requested that an investigation be conducted in the report of sexual abuse of a 9 year old female by her step-father in Eureka. An investigation revealed that the step-father had molested this victim's two older sisters and her. The case was submitted to the District Attorney and Charges were filed.

Case Number 3C07-9651

On 11-26-2007, Officers responded to the Bayshore Mall for a reported assault with a deadly weapon.

Upon their arrival, the victim was being loaded onto a gurney and taken to St. Joseph hospital. Officers spoke to two witnesses associated with the victim. Through witness statements and a later conversation with the victim at the hospital, Officers were told that three assailants had confronted the victim and two of them knocked him to the ground and beat and kicked him about the upper body and head. The assailants were believed to be "Sureno" gang members, and that one of the assailants possibly went by the name "Russian Alex".

Officers later responded back to the Bayshore Mall and retrieved the security surveillance footage and a copy of the mall security report. Four still photographs were obtained from the footage

"Russian Alex" was soon identified as Alexander Bogatyrev and a search warrant was obtained for his residence. Located as a result of the search warrant was the clothing believed to have been worn by Bogatyrev at the time of the assault. Also located was evidence of believed gang involvement.

Bogatyrev was booked on assault with a deadly weapon charges with a gang enhancement request. He is awaiting trial. The second assailant and the third subject have not been identified at this time.

Case Number 3C07-9769 and 3C07-9675

On 11-27-2007, a woman's purse was stolen from the locker room at Cal Courts in Eureka. Inside the purse were keys to her vehicle. The vehicle was taken from the parking lot moments later. The suspect was a female in her 20's. The vehicle was soon located in the parking lot of the Bayshore Mall.

Surveillance footage of the suspect was obtained from Cal Courts security system. The female suspect, along with an unidentified male, later used and/or attempted to use the victim's credit cards at various businesses throughout town.

On 11-30-2007, Detectives were assisting the Humboldt County Drug Task Force (HCDTF) with a special operation, focusing on drug offenders in the old town area of Eureka.

As a result of this operation, a subject identified as Thomas Strader, was contacted at a local gas station. Strader was driving a grey Saturn vehicle. Due to Strader's suspicious activities he was detained. The vehicle he was driving was discovered to be a mis-plated stolen car. Strader was taken into custody and found to have keys from the vehicle stolen from Cal Courts in his possession. Strader later admitted his involvement in both vehicles thefts and later identified the female suspect as Andrea Williams. Strader currently awaits trial. An arrest warrant for Williams is being sought.

Case Number 3C07-9939

Officers were dispatched to a disturbance in the downtown area, wherein a woman ran screaming into a restaurant to escape from her pursuing boyfriend. The woman was taken to the hospital where she was treated for a severe battering including choking, hitting, biting, kicking, stabbing, and scratching. The woman's body was almost completely covered in injuries of varying severity. Her jaw was broken and she had suffered a fracture to a facial bone. She reported that her boyfriend had tortured her prior to her escaping when they were in a public place. After a several day "manhunt", the suspect, Anthony Workman was located and taken into custody.

Case Number 3C07-9678

On 11-27-07, several subjects attempted to rob at knife point, a known small time heroin seller and user. The victim was staying at the Heritage Inn. He threw his money out of the bathroom window to protect it. When one of the suspects tried to go out the window to retrieve the cash, the victim grabbed onto him. The second suspect stabbed the victim in the arm. The victim is cooperating with the investigation. Suspects are known and the case is currently a work in progress.

Case Number 3C07-9711

On 11/28/07, a female subject entered the Mervyns store (3300 Broadway) at the Bayshore Mall in Eureka, Ca. The female subject selected several items of clothing, jewelry, accessories, and a purse/handbag. The female subject then phoned an unknown subject with her cellular phone and exited the business. There was a light blue colored vehicle (possibly a Buick Regal) that was waiting for the female subject outside of the south entrance/exit of Mervyns. The female subject entered the vehicle and they fled the P/L of the mall.

Mervyns Loss Prevention Representative maintained a constant visual (Via CCTV Video Surveillance) upon the female subject and at one point, zoomed the surveillance camera in to a tattoo that the female subject had upon the right side of her neck that stated, "HODGE". A search of the HCCF jail booking photographs (Mugshots) for a matching tattoo, led to the identification of a Willow Rose Mace. Mace was contacted at her residence and taken into custody. Within Mace's interview, she admitted to stealing the items from the business (Mervyns) on the date in question. Mace was booked at HCCF per PC. 487(a) and PC. 666.

Mace is believed to be responsible for multiple thefts from the Bayshore Mall businesses.

Case Number 3C07-9724:

On 11-29-2007 officers responded to a female stating that she had been raped, pistol whipped and robbed while staying at the Town House Motel. The investigation showed that the victim was a prostitute and was advertising on "Craig's List" as an Escort service provider. The suspect had contacted the victim via the victim's cell phone which was listed on Craig's list. The suspect meets with the victim at the Town House Motel and gives her \$100.00 cash for 1/2 hour of service. When the suspect demands that the victim give him unprotected oral sex the victim refused and tells the suspect that they were finished, the suspect demanded his money back. The victim stated that the suspect got his 1/2 hour and they were through. The suspect pulls out a handgun demanded his money back at which time the victim returned the \$100.00. The suspect then hits the victim several times in the face with the handgun and forced her over the bed and attempted to have anal sex with her. The victim was able to break free and ran from the room to the street where she met up with a Eureka Police Officer driving by. The suspect was located, arrested and charged with Robbery, ADW, Felon in possession of a firearm and attempted rape etc.

Case Number 3C07-9841:

On 12-02-2007 officers responded to a subject that had been stabbed numerous times by an unknown assailant behind the Eureka Mall. The victim and 2 witnesses were questioned regarding the suspect and stabbing. All the subjects involved were transient homeless persons that were in Eureka for a Rave Concert and were just hanging out at the Eureka Mall the night after the concert. A possible suspect was identified but the victim and witnesses have left the area and/or have not kept in touch with investigators so the case has been suspended waiting for Victim and witness contacts to make a positive identification of the suspect.

Case Number 3C07-10125:

On 12-10-07, 4 month old infant was found in his home by his mother, without a pulse or breath. Emergency personnel brought back his vital signs but he was comatose. The infant was taken to UCSF in San Francisco. A child death investigation was started by CIS. The infant was examined by several experts including experts in "shaking baby" syndrome. Upon conclusion of the investigation, which included an autopsy, the infant's death was not considered to be caused by "non accidental death". The case was suspended.

Case Number 3C07-10214 and 3C08-138

On 12-16-2007, Officers responded to the Hole in the Wall restaurant to a reported robbery that had just occurred. Officers contacted the victim's and took a report. The victim reported that two subjects entered the restaurant and one approached the clerk, brandishing a Knife. The suspect demanded the money from the register and also from the safe. The subjects fled.

Based on the knowledge the suspect had of the workings of the restaurant, it was believed that a current or former employee may be involved. A financial investigation was initiated and it was discovered that thousands of dollars was being embezzled from the business.

Tina Beddow was taken into custody in the matter and admitted to her involvement in the embezzlement. The robbery is still under investigation with no identified suspects at this time.

Special Operations

On 11-01-2007 Investigators and officers of the Eureka Police assist the State Alcohol Beverage Control (ABC), in several undercover purchases of alcoholic beverages from the Old Town Market on F Street in old Town. Old Town Market had a history of selling alcoholic beverages in violation of their agreement and had recently moved from D Street to a new location and had failed to obtain a license to sell Alcoholic beverages. The Old Town Merchants have been complaining of "Bums" and other undesirables now hanging out around the Old Town Market because of the access to beer and wine. This case has been submitted to the District Attorney and charges were filed. The Old Town market has applied for a new ABC license but now the State can set further limits on the license and/or deny a new license

Missing Person / Runaway Juvenile Cases

A missing person report was filed on a 19 year old special needs woman when she did not return home after stating she was going on a morning walk on 11/17/07. She had not taken anything with her. It was learned that she had been seen with her 20 year old boyfriend that morning. For the next several weeks a lot of the investigation was spent dealing with two emotional mothers. The young man had told his mother he would be home for Thanksgiving and when he didn't show a missing person report was filed on him with our agency. The couple does not have driver's licenses or a vehicle. On 12/12/07 a CDL (ID) check on the woman showed a new address in Willits, California and the Willits Police Department was sent to the address to check for the couple. The next morning the boyfriend called and the couple was cooperative in going to the Willits Police Department for clearance.

A missing person report was filed by a local Public Guardian on Eureka transient resident Vickie Stockhoff. During the investigation Vickie's father passed around the rumor that Vickie had been found dead in Oregon. Vickie is a meth user and her father (reputation of a habitual liar) gave information that created a lot of investigative work. Social Security does not release information to law enforcement without a search warrant so US Marshall Gill was called and was able to run her social security number and come up with an address in Portland, Oregon. Portland Police Department was sent to the address with negative results for Vickie. A phone number for the residents was obtained and a

voice mail message was left. The resident called and Vickie was put on the phone. A confirmation and clearance was able to be obtained.

A 16 year old habitual runaway and her 31 year old illegal immigrant boyfriend, Luis Guzman, left Eureka together when the 16 year old learned that the District Attorney's Office was filing two felony counts of statutory rape on Guzman. Due to the Christmas holiday the court had not issued the warrant yet on Guzman so the local Border Patrol was contacted and a federal warrant was issued for Guzman because of his illegal immigrant status. The couple was located that evening by Border Patrol Agents doing immigration check at the Greyhound Bus Depot in Indio, California. Guzman was detained and the juvenile was inadvertently released by the Border Patrol Agents. The juvenile was located by the Los Angeles Police Department a few days later at the Greyhound Bus Depot and held at a detention center until she could be returned to Humboldt County. Guzman is in the HCCF awaiting trial for the two felony charges and will be deported after the statutory rape charges are adjudicated.

Out of all the missing person and runaway juvenile reports taken in 2007, only two runaway juveniles are not cleared. Child Welfare Services (CWS) are working on getting placements for these two runaway juveniles. These habitual runaway juveniles (brother and sister) are at an unknown location in Eureka but are in phone contact with their CWS worker.

Crime Prevention

Our Crime Prevention Officer made appearances at the following events:

October 4

Handed out helmets donated by the HAF Angel Fund

October 6

Fit helmets at the Making Headway's Fun Filled Fall Festival

October 11

Keep Eureka Board Meeting

October 13

Talk on ID Theft to DAR (Daughters of the American Revolution)

Display at the EFD Open House

October 15

Presentation to the employees of Making Headway on the correct way to fit helmets

October 17

3500 block of M Street Neighborhood Watch Meeting

October 18

Talk to Soroptimist on the job of a PIO

November
Do not have November calendar

December 6
Tour of the department for Ridgewood School students

December 18
Talk to Board at United Way on scams that target non profits

Policy Updates:

Some changes have been made in the Operational Planning process for CIS enforcement actions. CIS personnel are involved in a wide array of investigations. These investigations often times utilize many different types of operations and can involve many different agencies. These Operational Plans are critical for officer safety during the operations.

Equipment / Remodeling:

CIS has purchased digital cameras for each detective for quicker and more efficient crime scene documentation.

CIS personnel were also issued "Blue Tooth" headsets for their cellular phones for the purpose of compliance with the new "hands free" law, which goes into affect in July of 2008.

Support Services Division

The Support Services Division consists of Communications, Property and Records. Property was added to the division after a POST review of the Property Section. POST recommended that the Property Section fall under the Support Services Division as it does in the majority of departments. The POST Management Study was completed for the department in November. The Property Section was found to be staff by extremely competent personnel, Terry Christiansen and Elaine Bradshaw. The review found that the property section is in need of some specialized equipment which we hope to acquire in the near future.

The Support Services Division sponsored a Dec-A-Door Contest in December. Many members of the department participated. The winner of the contest was Brittany Wilson and Miranda Chase with a stocking hung by the fireplace door. Second place went to Amanda Nichols and Tawnie Hansen with a Road to lone door dedicated to Sgt. Mike Johnson. The Special award went to Lt. Tony Zanotti's door that had a military theme in honor of Tony's son Tjay who is serving in Iraq. That door was created by Stacy Hanson and Pam Wilcox. Judges for the event were Sidnie Olson and Lisa Pulver.

Communications Section

October 1-5, 2007 – Communications Dispatchers Brittany Wilson and Jennelle Miller attended the 40-hr Basic Hostage Negotiations Course in Santa Rosa. This continues our effort to ensure that every dispatcher with over one year of experience is trained in basic hostage negotiations.

October 15-19, 2007 – Communications Dispatchers Keziah Moss and Miranda Chase attended the 40-hr New Communications Training Program (CTP) in Sacramento. The new program focuses on problem based learning which is trainee-centered and incorporates problem solving as the avenue for learning. The dispatch center will change the training program to the new CTP now that all of our Communications Training Officers are fully trained in this new program.

October 22-26, 2007 – Communications Dispatchers Keziah Moss and Lisa Morrison attended a 32-hr Earthquake Preparedness and Response course in Emmitsburg, MD. This course is presented by the Emergency Management Institute through FEMA. The course includes classroom presentations from various experts within government agencies that would be affected during a disaster. The final day of the course includes a 6 hour “real time” scenario that puts the students to test.

After an extensive testing process, Amanda Nichols and Jenifer Braud were promoted to Senior Communications Dispatcher. Amanda and Jenifer participated in a four-phase process; which included essay questions, a written test, oral board and supervisor’s review. Congratulations Amanda and Jen!!

November 26, 2007 – Kristen Ireland joined Eureka Police as a Communications Dispatcher. Kristen is a long time resident of Humboldt County and is very excited about her new career in public safety. Law enforcement runs in the Ireland family with Kristen’s husband working for the Humboldt County Sheriff’s Office as a Deputy.

December 11, 2007 – Traci Gouthier was hired as a Temporary Part-time Communications Dispatcher. Traci has a tremendous amount of experience as she was a dispatcher for many years with Eureka Police. Traci has decided that law enforcement is really where her heart is, and will be filling our next available full-time opening.

Statistics – Telephone Calls

October 2007

Administrative Telephone Calls 7733

911 Telephone Calls 1426

November 2007

Administrative Telephone Calls 7068

911 Telephone Calls 1506

December 2007

Administrative Telephone Calls 7429

911 Telephone Calls 1518

Statistics – Calls For Service

October 3944

November 3641

December 3822

Records Section

On October 21st, Christina Laramore, Police Records Specialist II, and Kaitlin Powell celebrated their birthdays together in Records! HAPPY BRITHDAY TO YOU TWO!!!

Katherine Prueher resigned November 16th as Police Records Specialist II. Christina Laramore rotated into her duties. Thank you Christina! Great job!

Support Services Manager, DeeDee Wilson received her 25 year pin at the annual City Dinner held at the Adorni Center this December! Congratulations for 25 years of extreme dedication. You're very much appreciated throughout the City of Eureka!

Erin McBride, Records Supervisor received her 20-year pin at the annual City Dinner held at the Adorni Center this December. She wished her son could attend as previously, but he's currently deployed to the Persian Gulf. Thanks to email she was able to send him a pic!

Cross training is completed and with one position short Records is looking for one new-motivated employee! Spread the word or send in your applications. Our

job tasks are rotated every year and this position is a high multi-tasking position with lots of public contact in person and on the phone.

DeeDee Wilson, Support Services Manager attended the CLEARs (California Law Enforcement Records Supervisors) Conference in November. This was her first time attending. She was able to meet records supervisors and managers from around California. She also presented two 90 minute workshops on Missing Persons which were very well attended.

Eureka Volunteer Patrol

The following is an overview of the statistics for EVP for the calendar year 2007. The members worked a total of 1744.5 hours and drove almost 5,000 miles. With only 8 members and 1 in training, that averaged to nearly 200 hours per member. During the year, they called out a total of 9 times. Sometimes these call outs happened in the middle of the night. They did a scene containment at an officer involved shooting on Albee Street. During this one incident 7 EVP members performed 77 work hours alone. They also worked 3 fatal vehicle vs. pedestrian incidents as well.

The volunteers conducted 432 vacation checks, 287 extra patrols, worked 34 traffic collisions, 41 medical aids and 3 structure fires. Additional work performed involved stand by's, lost children, blue zone tickets, animal details, helping with CID events, parades, marathons, helping the Crime Prevention Officer, school events and the list goes on and on.

Gary Swanson has been the Team Leader for almost two years. The dedication of the group is impressive. Each member has stepped up and made the group a well-oiled machine.

In the last quarter, the Volunteer Patrol Section has received \$725.00 in donations from the generous members of our Community. During the year of 2007, one couple alone donated \$1,000. We are thankful for the grateful community members who appreciate the hard work and dedication of the Eureka Volunteer Patrol and show their support through generous donations.

Commendations

- To Chief Nielsen from citizen Virginia Beres, to recognize what he is doing in the Department and support what the officers are doing under extraordinary circumstances. Thank you for the efforts!
- To Sgt. Steve Watson from Two Feathers Native American Family Services to thank him for his presentation regarding Law Enforcement Response to Domestic Violence.
- To PSOs Stacy Hanson and Mary Anderson from Mary Forbes to thank them for helping their family find a missing family member.

- To Sgt. Steve Watson from Jim Snow to thank him for his interaction and support of a family member who is attempting to turn his life around.
- To PSO Suzie Owsley from Gail Pasco, Executive Director of Making Headway Center for Brain Injury Recovery, to thank her for her help with the Fun Filled Fall Festival and the wonderful job of fitting helmets on the children.
- To Chief Nielsen from Kent Bradshaw, Humboldt County Office of Education to express appreciation for Officer Chris Jenkins assistance with the Careers in Public Safety class.
- To Chief Nielsen from Sheriff Jack Merritt, Greene County, Missouri, to recognize the extraordinary assistance received from Sgt. Patrick O'Neill and EPD in locating and successfully question two homicide suspects. Thanks for his dedication and professional work ethic (as he had worked continuously over the Labor Day weekend).
- To Chief Nielsen from Sheila Nitzel, Director of Autism Services, to commend him for his presentation the NAMI group and the philosophical base that he brings to the department.
- To PSO Suzie Owsley from Pat Brown to thank her for her presentation at their club...she is a positive representative of our Police department.
- To PSO Suzie Owsley from Joan Stewart to thank her for her tips and good advice presented at their meeting. "We just need about 3 more of you to go around."
- To Officer Chris Jenkins from Bob Munther, Associate Superintendent, Eureka City Schools, to then him for his contribution to the Threat Assessment Team meeting.
- To PSO Suzie Owsley from Carolyn Thomas, Soroptimists, to thank her for her presentation to their club. It was greatly appreciated by the members and their guests.
- To Chief Nielsen from Mac Gardner, President, Korean War Veterans Association, to express appreciation for addressing his group. He hit a sympathetic chord, as the group recognizes the problems and the worth of law enforcement.
- To PSO Suzie Owsley from Bill Gillespie, Assistant Fire Chief, EFD, to thank her for helping to make the Eureka Fire Department Open House a great success.
- To PSO Suzie Owsley from Bob Lewis to contribute to the EPD Foundation and express support of the Department.
- To Sgt. Patrick O'Neill from Grand Jury members to thank him for informative presentation.
- To Chief Nielsen from Margaret Youravish to thank him for his hard work and patience with the Community, she recognizes the changes he has made, wanted to voice her support and thank the officers for putting their lives on the line for her and her family.
- To Chief Nielsen from Judith Rucker to thank him for the laudable way that he has contributed his time with the Hodgson-W Chester- V Street neighborhood group meetings.

- To Chief Nielsen from Tom Hannah, to express appreciation for his effort and support and attention to the area traffic problems.
- To Animal Control Officer Rob Patton and Dispatcher Brittany Wilson from Brenda and Gary Leistikow for their assistance with an emergency situation with their pet dog. Special thanks for their prompt action, courtesy, efficiency and most of all for their kindness..
- To Chief Nielsen from Carol Stafford to thank him for his efforts to make Eureka a better place to live and for bringing fresh ideas and energy.
- To Chief Nielsen from Carol Stafford, to offer her enthusiastic support for his efforts to reduce the number of vehicles parked on the city streets, his ideas on crime prevention, and the way he reaches out to the community.
- To Officers Chandler Baird and Adam Laird from Chief Nielsen, to thank them for the professional manner in which they handled a traffic collision between vehicle and a bicyclist. Chief is proud of them and the professional way they handled the call.
- To Officer Terry Liles from Sgt. Steve Watson to thank him for his coordinating the Street Gangs in Humboldt County training and for his informative, professional presentation. Officer Liles saw an operational need in the Department and took the initiative to resolve it by re-establishing the Gang Unit in 2006. In the past year, the Gang Unit has planned and led three successful Humboldt County Gang Task Force gang suppression sweeps in the greater Eureka area. Largely due to Officer Liles' efforts, EPD is leading the way among local law enforcement agencies in this important area.
- To Officers Chris Silvey and Bryan Waxler from Sgt. Michael Johnson who commended the officers actions during a 459 in progress. They used exemplary tactics on the initial response (arrived blacked out and parked a stealthy distance away), the calm, concise, and intelligible radio traffic, and their diligence in the overall investigation. Additionally noteworthy is Officer Silvey's extra effort in following through with the investigation by writing and serving his first search warrant and evidence recovery.
- To Officer Bryon Franco from David Frey to thank him for going to his house and notifying him to contact him by leaving a business card and was able to avert a major problem.
- To Chief Nielsen from Matt Morehouse, Foreman of the Grand Jury, to thank him for explaining the workings of the Department.
- To PSO Suzie Owsley from Christina Martinez, Ombudsman to thank her for her recent presentation on financial abuse.
- To Chief Nielsen from Donald Strickland, Vice President, First American Title Company, on behalf of entire staff, to thank Officers Tim Jones and John Gordon for their continued support of their company and due diligence in keeping their employees and citizens safe at their location by causing a deterrent to the undesirable individuals camping at their facility.
- To Officer Greg Hill from John Levey...that he is a good officer, went beyond his job.

- To all of EPD from Sharon and EJ Kropf...to offer support to the entire department, and to give thanks for having such good officers to protect the citizens.
- To Senior Dispatcher Amanda Waters from Fire Captain Ed Laidlaw to commend her for the professional manner in which she handled the Hazard Materials incident in Freshwater. Her actions and assistance supported the positive outcome of what could have been a long term environmental disaster.
- To Chief Nielsen and the Eureka Police Department from Thomas Bruner, to express his anger, frustration and embarrassment when he heard about our fellow officers being accused of a criminal homicide for being brave enough to deal with situations few others could ever stomach. He offers support in either writing or contributing to a defense fund. He stands with EPD in this fight.
- To Lt. Murl Harpham and PSO Susie Owsley from Nancy and Alfredo to thank them for listening to the concerns about their alley. They provide a valuable service to our community.

NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS

New Hires:

Steve Pudinski – Chaplain, Volunteer
 Kristen Ireland – Communications Dispatcher
 Kristen Stewart – temporary Communications Dispatcher
 Traci Gouthier – Communications Dispatcher
 Cindy Manos – Police Reserve Officer Level I
 Michael Mensa – Police Officer

Promotions:

Dispatchers Amanda Nichols and Jenifer Braud promoted to Senior Communications Dispatchers
 Police Recruit Jason Campillo to Police Officer
 Police Recruit Leonard LaFrance to Police Officer
 Officer Rodrigo Reyna-Sanchez to Police Sergeant

Special Assignments:

Ron Harpham – Investigator, Criminal Investigations Section
 Cindy Manos – Background Investigations
 Joshua Siipola – Assigned to solo patrol duties
 Officers Bryan Waxler, Gary Cooper, and Gregory Hill called to State Active Duty status to support evacuation efforts in Southern California (fire emergency)
 Chaplain

Officers Adam Harkness and Adam Laird appointed to Field Training Officers, pending successful training.

Officer Terry Liles reinstated as Field Training Officer

Officer Patrick Bishop – Assigned to solo patrol duties

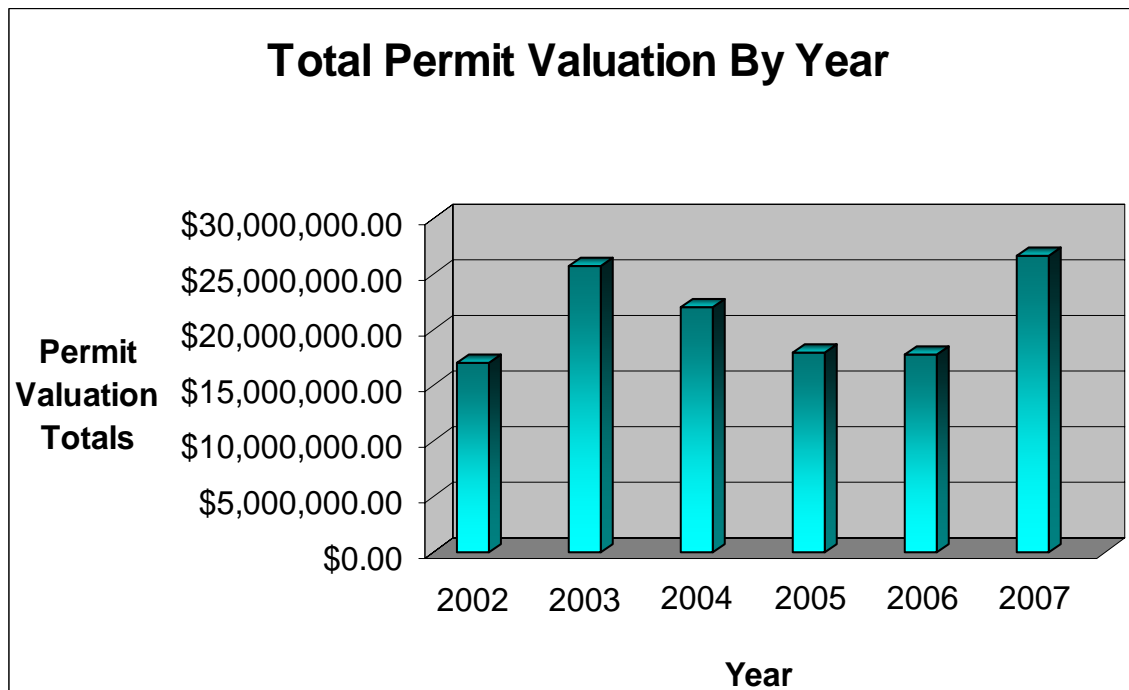
Sgt. Mike Quigley assigned supervisory oversight of the traffic section

CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
4th Quarter /Year End Report
October - December 2007

BUILDING DIVISION

The 2007 calendar year building valuation total of \$26,743,080 went up from 2006 calendar year total of \$17,734,459. This year's increase is primarily due to large projects such as the rebuilding of Bayfront One, Eureka Natural Foods and the Alzheimer's Center. There are a number of large projects on the horizon with the potential to move forward in the upcoming years so the future remains promising.

The 4th quarter valuation for 2007 of \$9,941,176 is significantly up from last year's 4th quarter total of \$2,854,054. The Building Division issued 290 permits for the quarter. Staff conducted approximately 870 inspections, 71 plan reviews and investigated 44 new code enforcement complaints. During the quarter, 31 code enforcement cases were resolved.



Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	1	\$10,000.00	\$182.00
Demolition	1	\$0.00	\$47.00
Duplex	0	\$0.00	\$0.00
Electrical	46	\$0.00	\$3,490.00
Improv. Commercial	53	\$6,704,416.00	\$70,324.00
Improvement Residential	77	\$1,489,595.00	\$38,759.00
Mechanical	32	\$0.00	\$1,730.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	29	\$0.00	\$1,341.00
Reroof Commercial	2	\$26,190.00	\$466.00
Reroof Residential	38	\$313,416.00	\$6,129.00
SFD	9	\$1,394,139.00	\$22,360.00
Signs	2	\$3,420.00	\$206.00

Quarter Summary					
	October	November	December	Quarter Totals	Last Years Totals
Permits ISSUED	139	76	75	290	281
Permits FINALED	99	68	48	215	214
Valuation	\$8,179,829	\$773,369	\$987,978	\$9,941,176	\$2,809,543
Inspections Performed	364	286	220	870	851
Plan Reviews	18	25	28	71	68

Code Enforcement					
	October	November	December	Totals	Last Year Totals
Complaints OPENED	17	13	14	44	56
Complaints CLOSED	17	8	6	31	42
Investigation Fees	\$3,502	\$1,315	\$302	\$5,119	\$3,408

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1716 5th Street	Karen & Noel Hemmert	New Commercial Building	\$2,223,665.00
1110 E Street	Housing Authority Of Eureka	Tenant Improvements	\$794,105.00
2700 Dolbeer Street	St. Joseph Hospital	Grading & Retaining Walls	\$150,000.00
1 F Street	Eureka Bayfront One	Restaurant – Curleys Grill	\$450,000.00
2102 Spring Street	Housing Authority Of Eureka	Tenant Improvements	\$729,760.00
636 W. Harris Street	WA Eureka Cole	Tenant Improvements – WINCO Foods	\$150,000.00
3505 Broadway	Diablo Petroleum	Install New Canopy	\$90,000.00
1504 7 th Street	Housing Authority Of Eureka	Tenant Improvements	\$1,326,135.00
2910 California Street	Redwood Community Action Agency	Rehab Apartment Building	\$142,500.00
3230 Harrison Avenue	Lutheran Church	Addition – Fellowship Hall	\$190,000.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1515 I Street	Orville & Jone Roady	Tenant Improvements	\$57,000.00
3446 M Street	Thomas Schmidt	Remodel & Second Floor Addition	\$180,000.00
1221 McCullens Avenue	Jon & Mary Stone	New Residence w/ Existing Secondary Dwelling	\$126,447.00
2201 J Street	James & Judith Paye	Fire Damage Repair	\$94,558.00
3251 Cleveland Street	Travis Sherwood	New SFR w/ Attached Garage	\$152,644.00
1532 East Avenue	Redwood Community Colleges	New SFR w/ Attached Garage	\$171,038.00
3216 L Street	Judith St. Claire	New Guest House/Art Studio	\$68,337.00
225 Trinity Street	Scott & Ellen Snedeker	New SFR	\$188,476.00
1398 Nigel Lane	Ronald Harris	New SFR w/ Attached Garage	\$318,779.00
2850 Fairfield Street	Neil & Janet Prince	New SFR	\$220,285.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Twenty-five (25) buildings/properties were inspected. Six (6) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Sixteen (16) owners obtained permits for repairs and those properties have been removed from the list. One (1) vacant property has been added to the list this quarter as a result of the inspections, and two (2) properties have been taken off





915 Del Norte Street
Monitoring Fee Assessed



3575 Dakota Street
Monitoring Fee Assessed



428 8th Street
Notice of Inclusion

Unreinforced Masonry Buildings

Of the 55 potential unreinforced masonry buildings identified in 1990, eight remain on the City's unreinforced masonry building list and are required to complete a seismic upgrade in conformance with the City's ordinance titled "Earthquake Hazard Reduction in Existing Buildings".

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade. Each owner has missed important milestones established by the City Council. Staff has referred this to the City Attorney for further action.

PUBLIC WORKS ADMINISTRATION

During the 4th quarter, Public Works Administration processed 495 service requests: 172 were street related, 126 facility maintenance issues, 100 water distribution issues, 50 related to sewer, 17 park issues, and 25 addressed by administration staff. Approximately 369 service requests were completed during the quarter.

Staff addressed seven public right-of-way encroachment issues; three were reconciled. Two sight obstructions were investigated and one issue was resolved. Six sidewalk defects were addressed; one was resolved. Fifteen items were addressed that included illegal dumping, overflowing garbage and cross connected sewer lines.

Two projects went out to bid during the 4th quarter which included the Sequoia Park Fence and the Eureka Public Marina Project. Three Professional Consulting Agreements were entered into which included the Eureka Skate Park, Dog Park, and the Corporation Yard Master Plan.

A grant application was submitted to KaBoom for new playground equipment. If received, the funds will be used to provide safe playground equipment at Hammond Park.

Highlights for 2007 include:

- The City's website was continuously updated by providing links to the Sequoia Park Zoo Foundation's site, revamping and adding new pages to the site, and development of an interactive Parks and City Facility GIS Map.
- Staff prepared and submitted reimbursement documents to the State for funds from the Paul Chaffee Grant, 2000 Parks Bond Act and 2002 Resources Bond Per Capita Program.
- Managed a number of high profile maintenance contracts including: 1) eight subcontracts for the City Hall 1st Floor Remodel Project, 2) The City Hall Access Ramp and Sidewalk Improvement Project, 3) The Sequoia Park Zoo and Vet Center Remodel, 4) Dredging Contract; 5) the F Street Boardwalk Fire Damage Repair Project; 6) Eureka Public Marina Repair Project; 7) Automated Meter Reading System; and the Sequoia Park Garden Fence Project. Ten major projects were completed during the year and the Notices of Completions were filed with the County Clerk's Office.
- Worked with Philippe LaPotre Architects and Wormhoudt Landscape Architecture, Inc. in the completion of design for the Dog Park and Skate Park respectively;
- Initiated contract negotiations with Humboldt Community Services District regarding an update to the 1982 Agreement and the proposed Martin Slough Project.

STORMWATER DIVISION

The Stormwater Division continues to move forward with the public education and outreach Minimum Control Measure (MCM) of the Stormwater Management Plan (SWMP) by providing

two excellent education opportunities. In conjunction with the North Coast Stormwater Coalition (NCSWC), the Stormwater Division coordinated and hosted two stormwater conferences during the quarter. An all day workshop for construction site stormwater management was held on November 2nd. The workshop focused on stormwater pollution prevention for construction sites, and there were 91 attendees. The second workshop was held on December 4th and focused on stormwater pollution prevention for landscape professionals. It was a half-day workshop, and 72 people attended.



Miles Slattery, Stormwater Division Project Manager, leads a panel discussion at the construction workshop.



Miles Slattery, Stormwater Division Project Manager, gives a presentation on local stormwater ordinances at the landscape workshop.

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination MCM of our SWMP. To date, the Stormwater Division has received fifty-five complaints via the hotline and webpage. Twelve of which were received this quarter. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's new stormwater program. They also help prevent polluted stormwater runoff from entering our waterways. Addressing stormwater pollution issues is extremely important for municipalities and has become a high priority for the State Water Resources Control Board and EPA. Those agencies recently imposed significant enforcement actions against Los Angeles and the San Diego Transit Authority.

All required elements of the City's SWMP were implemented by the Stormwater Division during the first year of the five year discharge permit. The annual report was submitted to the North Coast Regional Water Quality Control Board electronically and a pdf of the report is available on the Stormwater Division's webpage, www.eurekastormwater.com.

The stormwater hotline and webpage were successfully put into service. The stormwater curriculum, *Reaches to Beaches*, was implemented and continues to be taught at Eureka High School. The North Coast Stormwater Coalition, chaired by Miles Slattery, has held three stormwater conferences with over 300 attendees and increased its membership to over forty people and twenty organizations. The inaugural Mayday Community Clean Up had five local organizations and over 160 volunteers participate in removing over 5,200 pounds of trash from Eureka's waterfront. The Division looks forward to another successful event this year and for years to come.

STREETS/ALLEY DIVISION

This quarter's major work efforts were geared toward preparation and storm related response activities. With the onset of the regions wet weather season, crews were busy preparing and responding to storm issues such as: drain cleaning, reported street flooding, downed trees, and debris removal in roadways. Approximately 1,500 drain inlets had debris removed, in preparation for anticipated weather events, and during storms to prevent flooding. Crews respond to potential emergencies day and night, 7 days a week, if necessary, through the City's after hour pager response system. This system provides around the clock coverage for potential storm related emergencies.



Another problem area during the winter is accelerated deterioration of road surfaces from storm activity. During storms, water enters cracks in the pavement surface that can lead to deterioration of road bedding material, causing soft spots, and also freezing of the water, leading to pavement failure. This creates a need for constant surface patching (potholes), and other maintenance activities to maintain a good road surface. Crews applied over 21 tons of asphalt materials in their effort to stay ahead of these problems. During 2007, 165 tons of asphalt was applied in continuing efforts to prevent major street deteriorations.

Street sweeping activities continue to concentrate on leaf and debris removal with the onset of our winter weather pattern. This involves the street sweeper doing more work in areas with large concentrations of trees. This work not only provides for the removal of large amounts of fallen leaves and branches to keep city streets clean, but it also prevents the debris from accumulating on/in drain inlets, which can cause flooding issues during rain events.

Work continued on the City's "**Sidewalk Improvement Project**", which entails the repair/replacement of defective and/or damaged sidewalks. The majority of this work is related



to the removal of damaged sidewalks in areas with older street trees that have outgrown the planting areas. Additionally, sidewalks are repaired by grinding lifted areas to remove a potential trip hazards, and replaced to cracking, subsidence, and settling. This project provides for better pedestrian safety, and allow for improved handicap accessibility.

Street crews worked along with Mercer Fraser personnel in the first phase of the Skate Park construction at Cooper's Gulch. This initial work effort involved the removal of soil materials and installation of a drain to create the skate park shape. Mercer

Fraser donated equipment, personnel, and materials to this work effort, which will save many thousands of dollars in the effort to build the park.

WATER DISTRIBUTION DIVISION

The “**Water Improvements 07**” project kicked off during this quarter. This project consists of replacement of aging water system infrastructure such as; water mains, fire hydrants, control



valves. This annual project is needed to maintain a safe and reliable water distribution system, while also improving fire hydrant flows. Work areas are chosen based upon historic information relating to undersized piping, repetitive pipe failures, insufficient control valves, and other factors. City water personnel and the engineering department work with the contractor to accomplish this project with as little inconvenience to water customers as possible.

Another ongoing work effort relating to water system maintenance continued

during this quarter was the water gate valve exercising program. This program consists of the inspection and manual operation of water gate valves to insure proper operation. Valves not operating properly during the gate turning program, are either repaired for proper operation, or replaced. This program helps to prevent gate valve failures during emergency water shutdowns, and minimizes the area needing to be isolated during these emergencies, and repair activities. This potentially prevents unnecessary water shutdowns to essential facilities such as: hospitals, doctor’s offices, care facilities, and other sensitive water customers, up to and including residential water customers.

The “**Automated Meter Reading**” (AMR) project that was installed during last quarter is working well as expected. Water consumption in many cases has risen substantially, therefore supporting the concern of older meters not registering proper water usage.

This project consisted of the installation of a new meter reading system and replacement of water meters where necessary. The new reading system consists of electronic water meter registers that transmit water usage information to an electronic receiver/transmitter (ERT) located in the meter box. The usage information is then transmitted via radio wave to a passing vehicle equipped with a receiver unit to record the information. The new system allows city personnel to collect hundred of meter reads per hour, reducing substantially the time require to manually collect water meter reads. This provides for more accurate, up to date readings.



The system also provides the ability to detect water leaks if the water usage continues uninterrupted for a 24 hour period. The system will alert city staff to the potential leak, allowing staff to alert property owners to this problem. Water usage can also be profiled to allow customers to actually see periods of high use, helping the customer to reduce use if desired. Wahlund Construction was the primary contractor for this project, with the city's water distribution crew providing support along the lines of emergency repairs, technical assistance, and compliance inspection. With the two groups working together the project was completed in nine months (eighteen months was the original estimate for installation), and under budget.

The meter replacements component of this project has provided many positives for the city and citizens of Eureka. Replacing older worn meters will allow for more accurate measurement of water use, assuring that users will be billed accordingly. This will increase revenues, helping to fund necessary system maintenance projects without the need to increase water rates. Additionally, buying water meters in large numbers reduces their individual cost and saves money in the long run. Due to the drastic rise in metal products prices, the costs for meters have increased three times since the bid was locked in. All replaced meters were sold for scrap, returning approximately \$75,000 to the city's water fund. With mostly new water meter being installed in the system, the budget in water distribution was reduced by \$40,000, accounting for no replacement needs.

WASTEWATER COLLECTION DIVISION

Work activities during this quarter are dominated by preparation for, responding, and dealing with storm related issues. Seasonal rainfall can affect the flows within the collection system piping, especially during heavy rainfall events, or when consecutive wet storm systems hit the area. Crews prepare for these occurrences by insuring that piping and



associated pumping systems are clear of any possible obstructions, and that pumps are operating at peak performance levels. The work related to the piping system is accomplished by crews



concentrating on cleaning sewer mains of buildups, root removal, along with closed circuit television inspection to identify potential problem areas. Preventive maintenance was performed at all city lift stations, with repair and/or replacement of worn or defective items being initiated. Additionally several pump motors were upgraded to provide better pumping capacities to handle increased wastewater flows.

All above described work efforts help prevent potential Sanitary Sewer Overflows (SSO's), which can occur when wastewater flows combined with the inflow and infiltration (I&I) of groundwater into the piping system can overwhelm the engineered capacity of the collection system and pumping stations. In the past two years the City has greatly reduced these SSO occurrences through diligent work efforts by Collections staff.



One continuing work effort which occurred during this quarter relating to I & I reduction, is smoke testing. This involves the injection of a product that produces smoke within the collections piping system. The smoke is forced into the pipes under pressure where it flows towards openings in the pipes. When the smoke comes out of openings other than known points, this may indicate the presence of illegal connections and potential pipe defects. These illegal connections (roof and yard drains) and pipe defects can contribute to I & I problems within the collection system. Reports are

generated by this work activity and disconnect notices are sent to property owners in regards to the illegal connections.

EQUIPMENT OPERATIONS DIVISION

Several replacement vehicles were ordered during this quarter, a Vac-Con vacuum truck, four compact pick ups, two $\frac{3}{4}$ ton service trucks, and five Dodge Charger Police Patrol Sedans.

The Vac-Con vacuum truck is replacing an existing high mileage, approximately 20 year old truck Vactor vacuum truck. This equipment has proved to be extremely valuable to city work crews in activities such as: underground excavations, wastewater recovery, and many other construction activities.

The compact pick up truck were purchased to replace existing older, high mileage larger vehicles. This downsizing is related to a continuing effort to use more efficient vehicles and reduce fuel consumption by the city.

The Police Patrol Sedans are replacing older, high mileage patrol sedans.

Additionally, 265 repair orders were processed through the equipment shop this quarter.



UTILITIES

Laboratory

The lab collected the annual samples to satisfy the NPDES permit requirement in October. An intensive two week sampling effort was conducted in October to generate plant upgrade assessment data for Brown and Caldwell. Additional plant upgrade assessment sampling for Brown and Caldwell occurred in November. Rick Kelley of Brown and Caldwell collected samples submitted for laboratory analyses on December 11th.

Annual sampling results were compiled into data tables for inclusion in the annual report. Biosolids pollutant limits were calculated for submission to the EPA regional regulator for compliance with CFR 503 regulations.

The lab analyzed BOD samples for Pacific Choice and Oscar Larson Associates in December.

Wastewater Treatment Plant Operations and Maintenance

Upon completion of maintenance and necessary repairs, the east primary clarifier was filled and returned to service. The last two remaining SO₂ Vacuum Regulators scheduled for maintenance were rebuilt in house using factory authorized rebuild kits.

Jeff Underwood received notification that he had passed the Grade III Operator Certification Exam given in Santa Rosa. Jeff had taken and passed the Grade II Exam in the spring. Jerry Sneed passed the Grade IV Operator Certification Exam taken last spring in Santa Rosa. Congratulations to Jeff and Jerry.

Operations replaced the failed SO₂ supply scale with a spare unit that was on site. The old unit was corroded beyond repair. It was necessary to order and install a new 25' hydraulic hose. Performance and reliability testing was conducted on Effluent Pumps, Marsh Return Pump, and Marsh Overflow Injector in preparation for wet weather and high flow conditions. The Marsh Overflow Injector was rebuilt and additional parts were ordered.

Jeff Underwood formed, poured and finished several concrete projects throughout the year with a significant cost savings. Jeff was also instrumental in insulating and sheet rocking the office in the storage building.

Operations assisted the Water Quality Lab with in plant sampling during the Phase 2 plant capacity testing.

Biosolids land application was completed with 1.3 million gallons applied. Staff assisted in commissioning the Golf Course Lift Station and tied in telemetry and SCADA for sewer collections, assisted with commissioning both Jacobs Avenue Lift stations for sewer collection and performed various programming for sewer collection's SCADA system.

Staff installed new PVC piping, replacing the rusted steel pipe that supplies air to the solids contact chamber and completed the



project to replace the automatic portion of the plant cogeneration system controls.

An energy study, performed by BASE Energy and funded by PG&E, has been received. We have implemented some of the lighting upgrade recommendations and will perform more in the near future.

Water Treatment Plant Operations and Maintenance

Water staff is cross-training in the Water Quality Lab in an effort to assist lab personnel when needed. Staff prepared a description of Water Treatment operation for inclusion in the City's web page.

Dan attended a meeting regarding implementing the City's water Demand Management Measures. Later staff attended confined space training held at OH'S Townhouse. Dan attended planning meetings relating to the potential fuel storage facility at Harris & K Street and the security improvement project at the water treatment plant.

Water staff rebuilt the malfunctioning pilot on the altitude valve at Lundbar Hills. Dan provided technical assistance to wastewater staff for a non-functioning vacuum regulator.

The communications/generator building at Harris & K St is completed. Minor punch list items have been addressed. Installed fluoride analyzer at Water Treatment, hooked up to plc system and programmed into SCADA system.

The highlights for the past year include staff draining the City's 20 million gallon reservoir for inspection and cleaning, replaced all the valves serving the 20 million gallon reservoir, installed a new reservoir influent control valve and configured it with the plant SCADA system to provide automatic opening and closing. This will assist in meeting our power curtailment goals.

Pretreatment

Eleven (11) facility inspections and fifteen (15) wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Eight (8) facility inspections were conducted at non-permitted industries.

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Six (6) grease interceptors and traps were inspected for fats, oil, and grease.

The two Significant Industrial Users (Pacific Choice Seafood and Mission Linen) and the two Hospitals (St. Joseph and General Hospital) had their self monitoring requirement replaced with pretreatment section sampling.

Target Store #1421 voluntarily removed its silver recovery system and is no longer discharging any treated silver waste to the sanitary sewer system.

Humboldt Waste Management Authority performed a cleanup of that facilities underground sump area which resulted in a significant reduction of zinc in their discharge.

PARKS DIVISION

Sequoia Park

At the Sequoia Park Garden a new eight-foot tall wooden fence is being constructed along the base of the garden Cypress hedge. The fence will be 210 feet long and extend from the W Street sidewalk all the way back to the nursery shop building. The fence will help protect the garden from cool winds off the bay and reduce unauthorized walk-through access. The garden hedge will be pruned up from the bottom to eight feet with the removal of deadwood and damaged limbs. The pruning work should help improve the overall health of the Cypress hedge and extend its useful life. Fence construction is being performed on a contract basis by Miller Farms Nursery and should be completed by the end of January.



The park trail system was upgraded in two locations. Jason Haase of Boy Scout Troop #54 completed his Eagle Project by rebuilding 50 feet of boardwalk along the spring trail above the Duck Pond. The project required Jason to design and engineer a series of six boardwalk sections along a creek leading to a spring-fed waterfall. The construction phase included demolition of the existing walkway, pouring new foundation piers, framing-in support

piers and timbers, installing decking and building safety railing along the creek. The new boardwalk section turned out great and will serve the public for many years to come. Park staff installed a cross culvert to upgrade drainage along a section of the Hodgeson Street Trail that was being inundated by seasonal water flow. A muddy wet area was eliminated and new gravel installed to improve footing on the trail.

A new interpretive sign was installed at the Windstorm Meadow parking lot to provide information about how the meadow was created. The new gravel parking area has provided a nice location for people stopping to enjoy the meadow or go hiking in the forest. The meadow grasses were fertilized to help them become more established during the rainy season.

Parks Facilities

At Highland Park, hedges throughout the facility were trimmed back and adjacent planters raked out. Work continued on trimming shrubs and ivy along Glenn Street and cleaning planter beds throughout the park. Two spring toys were re-installed after being severely vandalized. Completely new support poles had to be welded onto each mounting bracket to provide additional strength. The restroom building and ball field dugouts were substantially repainted after being defaced with graffiti.

Grading and site preparation work was completed last fall on the Eureka Skate Park at Cooper Gulch by Mercer Frazier Company as a donated community service project. After



excavation, the entire project site was hydro-seeded, mulched and covered with straw to protect the area from erosion during winter rains. The erosion control seed mix has germinated and grown in nicely to protect soil from rainfall. Park staff continues to monitor and repair the perimeter safety fencing on an ongoing basis. Even with recent heavy winter rains, the erosion control measures appear to be working well.

At Cooper Gulch Park, a drainage culvert across the creek trail was cleaned out to accommodate rainy weather flows and protect the trail. A twenty-foot section of the drainage channel was dug out by hand and water flow redirected back into its proper channel toward a large capacity culvert. The original drainage channel had become clogged with sediment over the years. A willow tree fell down in the recreation building parking lot and had to be cut up with chainsaws and hauled off. A short section of split-rail fencing was also rebuilt as needed.

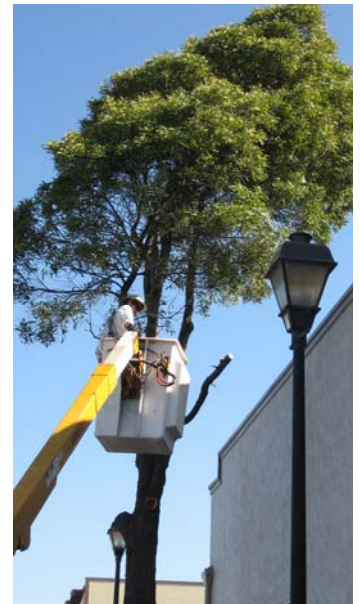
At Carson Park, the recreation building exterior was repainted by volunteers from the First Presbyterian Church and Park staff. All park planters were raked out and fall leaves cleared from the grass area. Several new flowering Hebe shrubs were planted along the playground pathway to fill in an open area where two trees had been blown down.

Landscape Facilities

Street tree winter pruning work has started in Old Town and Downtown and will continue for the next couple of months. Thirty-eight new street trees were planted by Park Staff along 7th Street between L Street and Myrtle Avenue. The tree sites had been created by a sidewalk improvement project. The new trees look great and were appreciated by the neighbors. In Old Town, replacement street trees were planted at 2nd and L Street and near 3rd and M Street.

As part of a Redevelopment Lighting Project, park staff pruned back several large trees at parking sites to facilitate the installation of new light poles and fixtures at ten parking lots in Old Town.

At the park maintenance yard, the nursery area was cleaned up to receive a shipment of over 100 new street trees and a large assortment of shrubs for use in city landscape areas. In preparation for the Garden Fence Project, a forty foot section of old grape stake fence was removed and a temporary hog-wire security fence was installed near the greenhouse.



The U.S. and Coast Guard flags in Old Town, Downtown and Henderson Center were taken down to prevent damage by severe winter weather. Seasonal holiday banners were installed in Henderson Center at the request of the Merchants Association.

RECREATION DIVISION

Youth Program

Fourth quarter 2007 seemed busier than ever in the Recreation Division. The After School Programs, in conjunction with Eureka City Schools, employ over 70 Recreation Leaders and engage approximately 700 youth in fun and safe recreation programming on a regular basis. Qualified Recreation Leaders are employed at seven various Eureka City School sites. In preparation for the 2008 spring semester the staff recruitment process got underway in mid-November. These impressive programs continue to grow with the appointment of a second (RPT) Recreation Activities Coordinator in early December.

Preparation for Hoopsters Youth Basketball began early in the quarter and will continue through the beginning of January. This self-sustainable program continued its onslaught at the participation “box-office”. Registration for the 3rd – 4th and 5th – 6th divisions concluded in mid-December. Expectations suggested 700 participants to be distributed across 9 divisions with roughly 64 teams. League organization and recruitment for scorekeepers and officials began in mid-October. Games are scheduled to begin as early as January 5, 2008.

Attendance at the John Ryan Youth Center enjoyed continuous growth throughout the quarter. Programs aimed at helping the community added to its overall success. Additionally, the partnership with Eureka High School provided a tremendous win-win situation. The children enjoy spending time with the teens, allowing the teens the opportunity to gain leadership skills.

Throughout the quarter, Roller Skating on Friday and Saturday evenings at the Eureka Municipal Auditorium continued growing in popularity. Thematic parties such as Glow-in-the-Dark skating and the annual Halloween Skate Party were extremely popular with participants. A private skate party held for Zane Middle School with over 200 students in attendance helped cap the program’s success.

The annual Halloween Carnival was held at the Adorni Center. The free event, geared towards children up to 12 years old, attracted more than 500 participants. It featured carnival games, prizes and yummy treats. The event was a huge success with the support of local service organizations and Humboldt State Universities’ Recreation Administration Program.

Participation in youth activities topped 45,000 for the quarter.

Adorni Recreation Center

Fourth quarter activities at the Adorni Center featured a number of community wide events. Tri-County Independent Living held its annual Assistive Technology & Respect for Abilities Fair. CASA of Humboldt invited participants out for healthy exercise during this year’s CASA Kidwalk. The annual Veteran’s Day Program and the Eureka Police Department Foundation’s Kick-off Spaghetti Feed Fundraiser both enjoyed strong community support.

A “No Initiation” monthly membership promotion was offered at the Adorni Center in October attracting almost 50 new memberships.

Two annual Recreation Division special events were held at the Adorni Center during the quarter. Over 500 children participated in our annual Halloween Carnival. The Holiday Craft Bazaar attracted over 500 participants as well. The Adorni Center is the primary location for a number of ongoing Recreation Division programs such as Men's Fall Basketball and Women's & Co-ed Volleyball. It will also be the location for the Recreation Division's newest program the F.U.N. (Family Unity & Nurturing) Play Center, which is set to begin in January 2008.

Participation in Adorni Center activities approached 10,000 during the quarter.

Adult Programs

Special classes and sport leagues were the focus of adult programming during the final quarter of 2007. Men's Fall Basketball games began in October and concluded in December. Women's and Co-ed Volleyball league play began in September and concluded in December. Preparations for the F.U.N. Play Center continued through the quarter. The Play Center is a valued community resource serving grandparents in a primary care giving role for their grandchildren. The goal is to offer a safe place for grandparents to meet while offering grandchildren their first play experience.

Planning for upcoming 2008 Winter / Spring programming began early in October.

Participation in the adult programs neared 3,000 for the quarter.

Revenues

Recreation Division revenues exceeded \$240,000 during the final quarter. During the calendar year revenues exceeded \$550,000.

Wharfing Building

The Wharfing Building rentals started the quarter very strong with 34 events in the month of October. The holiday season caused a decrease in meetings and trainings resulting in 23 rentals in November and December. As is always the case, the Wharfing Building has proven to be a popular and versatile facility for public rentals. Routine bookings include meetings, seminars and workshops. However, the Wharfing Building also hosted several more specialized events including church services, graduation and birthday parties, weddings and receptions, and a public meeting for the California Water Quality Board. More than 6,000 people attended events at the Wharfing Building with more than \$20,000.00 in revenue produced in the fourth quarter of 2007.



The Great Room once again proved to be an extremely popular place for holiday parties and year end celebrations for many of the businesses in the area. A Christmas tree adorned the building for the month of December.

The Bay Room is proving to be an extremely popular venue for small family gatherings hosting many birthdays, baby showers and anniversaries during the quarter. The Bay Room continues to be a choice location for smaller meetings and seminars.

HARBOR DIVISION

Eureka Public Marina



The Eureka Public Marina Repair Project is proceeding well with Danco Builders serving as contractor. The project generally consists of supplying, removing and replacing dock components that were damaged during the severe storms over the last two winters. So far, 250 ft of whaler board has been replaced, 685 ft of rub board, 200 ft of vinyl fendering, 34 corner bumpers and 30 end boards. A 38 ft finger dock has been completely rebuilt and reattached to the main dock section. The contractor is in the process of replacing 12 power pedestals, replacing a sanitary sewer disposal pump and installing a bilge pump. The project should be completed in early 2008.

Harbor staff applied for a California Department of Boating and Waterways grant to upgrade the marina pump-out facilities. The grant request for \$10,500.00 was approved by the state and the pump station upgrade will be included as part of the current Marina Repair Project.

As part of ongoing Marina Operations, the annual contracts for moored vessels were updated with current rental rates and regulations. Winter storm preparedness focused on inspection of all vessels, relocation as needed and dock work. All marina dock areas were pressured washed. New parking and welcome signs were installed at marina dock heads and power pedestal electrical plugs were inspected with light bulbs changed at each pedestal.

Boardwalk and F Street Plaza

At the Boardwalk, access from C Street was enhanced by the construction of a compacted gravel ramp between the pedestrian fence and the Boardwalk structure. Seating benches along the Boardwalk were inspected and damaged bench boards replaced or sanded smooth as needed.

Harbor staff, with input from the commercial fishing industry, began preliminary development of policies



and procedures for use of the Fisherman's Terminal. A plan for gear storage layout was developed and appropriate lines painted on the parking lot surface to delineate areas. With the start of Crab Season, the Fisherman's Terminal began operating in support of fishing activity. Facility operation strategies and policies will be refined and adjusted based upon use experience.

Waterfront Facilities

At the Bonnie Gool Guest Dock, the main water service was repaired and upgraded to reduce future wear due to tidal movement. The dock access gangways were cleaned and dock surfaces pressure washed.

At the Adorni Recreation Center, the pedestrian walkway railings were pressure washed and the dock area cleaned as needed.

One of the crab pot hoists at Old Dock B was rebuilt by welding a new support pipe sleeve in place and replacing the hoist drive motor. Decking boards at several locations were replaced to enhance safety during crab season work activity. Operational planning and facility layout design work has started regarding the future relocation of all Dock B commercial fishing activities to the new Fisherman's Terminal.

The following entries appeared in our guest book:

Alisa from the vessel Pelagic heading from Kodiak Alaska to Australia: *"Thanks for the refuge en route to SF! Facilities were all clean & appreciated. The other live aboards were all super friendly, best wishes to all of them"*

From the vessel Chemistry home port of Seattle WA heading south Sean: *"Thank you very much. Excellent service and a great marina. Loved Old Town."*

Heading to Mexico from Oro Bay, WA aboard Passing Wind II, Greg: *"Friendly Great Marina Thanks"*

John aboard the Lykke from Tacoma, WA heading to Mexico: *"Very friendly people, beautiful marina"*

Doug & Trish from Brookings, OR on the Ka-Em-Te taking a Pacific Loop Tour: *"Awsome facilities & awesome people. We would come & visit a day"*

All the way from Berlin heading to San Francisco aboard the Jonathan Vonder Heydt: *"Very good stay, kind management and all installations very well maintained. We extended our stay from 3 to 42 days. Good luck."*

FACILITIES DIVISION

At Sequoia Park, a new roof was installed on the park restroom near Madrone Street. Work



included the complete removal of the old roof, installation of new roof sheeting with felt and composition shingles. The park shop building also required roofing repairs after a redwood limb speared through the roof during a wind storm. The back half of the roof was stripped off and new felt and shingles applied after the sheeting

hole was patched. The new roofs should be good for about twenty years.

Automatic livestock watering devices were installed in the Barnyard at the Sequoia Park Zoo. Lighting systems were repaired or re-programmed at the Zoo Education Building and Veterinary Clinic.

A new pump was installed at the Long and M Street pump station and gas line leaks repaired at the Corporation Yard. The fountain circulation pump at the Old Town Gazebo was also repaired.

The Adorni Center gymnasium floor was refinished with a new clear coat and Facilities staff assisted with building preparations for the Veterans Day Commemoration and the Coast Guard Ball. During the holiday season staff installed lighting for the Hospice Tree-of-Lights in front of City Hall and also decorations for Main Street at the Old Town Gazebo and on 4th and 5th Streets. Exterior pedestrian lighting was also repaired at the Wharfinger Building. Janitorial services were provided in support of all major events at city facilities.

At City Hall, a leaking waterline near the heating system boilers was repaired, the forced air heater filters were all changed out and the outside building lights repaired as needed. Two new work station desk units were constructed and installed in the entry area outside the City Manager's office.

At the Eureka Police Department Annex on Progress Street, electrical power was upgraded and computer network connections installed to improve the facility. The Eureka Fire Department Training Classroom at 3030 L Street was hooked up with new phone lines to enhance service.

Traffic Control Systems maintenance and repair included installation of pedestrian lighted crosswalks at three locations. Pedestrian lights are being upgraded and ped-poles were repaired at 14th and E Street and at Harris and F Street. Traffic controllers were repaired and adjusted at Buhne and Harrison Street as well as at Myrtle and West Avenue.

EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 10/1/07 TO 12/31/07

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from October 1, 2007 through December 31, 2007 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***I-Bank***—Application for a \$2,000,000 low interest loan was approved on July 24, 2007. The project is now underway and the details of the contract document and reimbursement procedures are nearing completion.
- ◆ ***Halvorsen Park***—Continue to Assist Old Town Rotary with their centennial project to improve the infrastructure of the performing arts park by adding phone, cable and water access to the site as well as a new entry.
- ◆ ***2007-08 Statement of Indebtedness***—prepared the 2007-08 Statement of Indebtedness with the Finance Department as required by California Redevelopment Law.
- ◆ ***2006-07 Annual Report of Financial Transactions***—prepared 2006-07 Annual Report with Finance Department as required by California Redevelopment Law

PRIVATE DEVELOPMENT ACTIVITY

- ◆ **Eureka Inn**—Redevelopment staff continues to work with prospective buyers to determine state and local programs which will apply during renovation of the historic structure and its ongoing operation.
- ◆ **Request for Proposals**
 - **H.H. Buhne Warehouse RFP**— Staff prepared a Request for Proposals for the relocation, preservation, restoration of the historic H.H. Buhne Warehouse on the corner of Waterfront Drive and “C” Street. Three proposals were received on July 6th, from the Humboldt Bay Maritime Museum, Warehouse Partners and the Old Town Carriage Company. The project submitted by the Maritime Museum did not contain all of the required elements and was considered non-responsive. On July 19, 2007, the Redevelopment Advisory Board considered the proposals for the Warehouse Partners (Loring and Lapotre) and the Carriage Company (L’Herault). The Carriage Company will be located in building constructed using salvageable components of the Buhne Warehouse building. Following a review and discussion of the proposals the board recommended the L’Herault proposal to the Redevelopment Agency Board. At their meeting of August 7, 2007, the Board authorized an Exclusive Right to Negotiate (ERTN) with the L’Herault’s.
- ◆ **Disposition and Development Agreements (DDA)**
 - **Hampton Inn**—No activity.
 - **Coastal Dependent Industrial RFP**—Redevelopment Agency Board continued to work with DB Properties, LLC for the purchase and development of a 5 acre site for Wing Inflatables, LLC. Developers have provided the items required by the ERTN. Soils work has been completed and a project description has been submitted to Community Development prior to the start of CEQA documentation.
 - **Environmental Technology Hostel**—On November 27, 2007, the Agency Board approved a new Exclusive Right to Negotiate Agreement with the “successor entity” formed for the Hostel project, the Humboldt Bay Center for Sustainable Living. This entity is a tax exempt, non-profit corporation for the specific purpose of developing and operating the hostel. The new board of directors held a press conference at the Adorni Center on December 12th to showcase model hostel buildings designed and built by HSU students.
 - **Waterfront RV Park**—No activity.
 - **First & C Street Property**—No activity.
 - **Tydd Street**—No activity.
 - **Eureka Pier (Fisherman’s Building)**—Staff continues to work with State Lands Commission to complete removal of the public trust from small slivers of property adjacent to the boardwalk. Staff met with State Lands on November 8th and also met with the developer on December 11th to discuss the status of the project.
 - **7th & Myrtle Ave**—A Request for Proposals was postponed pending the completion of a lot line adjustment. On August 28, 2007, the Agency was granted an extension to its lot line adjustment application in order to complete additional required information being prepared by SHN Consulting Engineers and Geologists. Once completed, proposals will be requested.
 - **Fisherman’s Fresh Seafood Retail Counter/Café**—Staff met several times with the prospective operators regarding development timeline, lease information and design.

- ◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building

425 Snug Alley

Est. Agency Participation: \$10,000

Solatube

50 W Fifth Street

Est. Agency Participation: \$30,000

Mori Building

201 & 211 Second Street

Est. Agency Participation: \$22,500

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—NCVRC has selected David Pierce Architect for architectural services to rehabilitate property purchased for a Veterans Transitional Housing facility. The property is located at 109 & 121 Fourth Street in Eureka. Contractor bids will be opened on January 22, 2008 at 2:00 p.m. Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.
- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center***—HSRC was awarded the construction contract to DanCo Builders in the amount of \$3,006,194 on June 25, 2007 and work is currently underway.

On September 21, 2007, staff traveled to Sacramento to present a CDBG Economic Development, Over-the-Counter Component, grant application request to the State Housing and Community Development Loan Advisory Committee for \$564,000, to continue assisting HSRC with the financing of the New Alzheimer's Center in Eureka. The committee unanimously approved the request, and staff has been advised that formal notice of an award will be sent in October. These funds will be provided to the HSRC in the form of a deferred low interest loan, with interest being forgiven over 15 years of the loan, and a "net gain" to the City of \$525,000 which will be repaid by HSRC and deposited into the City's CDBG Program Income Revolving Loan Fund to re-loan. The City has previously committed a total of \$833,000 of CDBG grant funds to this project (includes a \$35,000 Planning and Technical Assistance Grant).

Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.

- ◆ ***Center for Environmental Economic Development (CEED)*** —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist CEED, a non-profit, in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as "Eco-Hostel Project". On June 5, 2007, Council authorized staff to enter into a Sub-recipient Agreement with CEED to carry out grant eligible activities. Work is in progress.
- ◆ ***CDBG Planning and Technical Assistance Grant—GIS Project***—Geographic Resources of Arcata was continues to make progress in completing the items in the Phase II Scope of Work.
- ◆ ***HCD Administered Programs***—Redevelopment staff met with Deputy HCD Director Chris Westlake during an October visit to Arcata. Discussion centered on the programs offered through HCD and improvements that could be made to enable the state's rural communities to access them for economic development purposes.

- ◆ ***Making Headway, Inc (MHI).*** — In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist Making Headway, Inc., a non-profit, in conducting a feasibility analysis and needs assessment for the development of a permanent facility to provide traumatic brain injury services, support and education. Funding may also be used to perform environmental services if applicable, and grant writing directly related to the construction or rehabilitation of a facility. On July 17, 2007, Council authorized staff to enter into a Sub-recipient Agreement with MHI to carry out grant eligible activities.

MHI intends to solicit proposals/qualifications from qualified consultants/in January, 2008. Proposals will be due February 25, 2008 and evaluated by March 24, 2008.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ ***Foreign Trade Zone--***City staff has completed a request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District. The activation documentation has been submitted to Customs and Border Protection for consideration.
- ◆ ***Revolving Business Loan Program--***continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements.

One CDBG Over-the-Counter business revolving loan in the amount of \$525,000 was approved in October 2007, to assist the Humboldt Senior Resource Center in the construction of the New Alzheimer's Center in Eureka. A total of 17.57 FTE net new jobs will be created within three years of opening the new center. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka.

◆ ***Enterprise Zone Program (EZ)***

- **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
- **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 97 Employee Hiring Credit Vouchers to EZ businesses between October 1st and December 31st, bringing this year's grand total to 464. The grand total in 2006 was 513. The lower number of vouchers issued in 2007 is believed to be due to the transition from the expired zone into the newly designated zone. A total of \$970 (Hiring Credit Application Fee is \$10 per application) was submitted to the State Housing and Community Development Department for the quarter. Businesses located in the EZ continue to learn about the program, and take advantage of all the benefits.
 - **California Enterprise Zone (CAEZ) Annual Training Conference**—Staff attended the CAEZ Annual Training Conference on October 24-26, 2007 in Modesto, California. The conference provided staff with updates on Zone legislation and new regulations, as well as an opportunity to network with other zones throughout the State.
 - **Business License Waivers Issued**—30
 - **Business Information Packets Distributed**—10
 - **Enterprise Zone Application**—Final designation was received on July 31, 2007 and the Agency is awaiting receipt of a Memorandum of Understanding (MOU) which is being prepared by the Department of Housing and Community Development (HCD) to formalize our responsibilities with regard to Zone management and goals. A new Targeted Employment Area (TEA) has also been proposed and submitted to HCD for their review and approval, staff is waiting for a response.

◆ ***Eureka Main Street Program***—City liaison serving on the Main Street Board of Directors and Economic Restructuring Committee. Attend monthly Board Meetings.

◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshow for targeted industries and authorizing our executive director to increase outreach efforts. Staff attended the annual meeting on November 29th and 30th in Mount Shasta. In addition to conducting commission business, we had a guest speaker on the topic of business site selection and met many representatives of government and business from Siskiyou County.

◆ ***California Association for Local Economic Development (CALED)***—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.

MARKETING

- ◆ **Business Outreach**—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.
- ◆ **Additional Outreach**—Staff gave a presentation to Southwest Rotary on November 2nd highlighting Redevelopment Program benefits and accomplishments. On December 3rd the City Manager and Redevelopment staff hosted a luncheon meeting with representatives from the Indonesian Consulate in San Francisco as well as Harbor District staff. We discussed economic development, tourism and the Port of Humboldt Bay.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ **Eureka Chamber of Commerce Business & Industry Committee**—staff attends meetings as scheduled to discuss issues affecting businesses in the region.
- ◆ **Prosperity**--Attend Prosperity network meetings as required.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ **615 Myrtle Avenue** - This property was purchased by the Redevelopment Agency in 2004 from the State of California, with the intention of developing affordable housing for low to moderate income persons. The Agency contracted with Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 was approved in October 2007 for the addition of a single car garage and additional unexpected historic and structural repairs. Construction on the residence is expected to be completed by the end of January. Once completion of the landscaping and fencing, the property will be made available to a qualified low-income, first time homebuyer.
- ◆ **Seventh Street Villas**—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. As soon as the tract map is approved by the City, escrow transferring the property should close.
- ◆ **First Time Homebuyers Program (FTH)**—The program is being administered by Umpqua Bank who

qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home. The FY 2007-8 budget of \$1,200,000 will provide for up to ten first time homebuyer loans annually. Seven FTH loans have closed escrow since July 1, 2007 and ten qualified homeowners are currently looking for homes. One Hundred applications have been sent to applicants on the waiting list with fifteen applicants in the process of qualifying with Umpqua Bank. The waiting list currently consists of approximately 104 participants, with twenty applications mailed monthly, until the funds are expended. This program does not reserve funds for applicants; therefore once the applicants are pre-qualified by the first mortgage lender, the program is on a first-come first-served basis until a purchase agreement is executed by the new buyer and seller.

- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – The LOCAL owner occupied rehabilitation budget for FY 2007-8 is \$100,000. Three LOCAL loan applications have been mailed with two being over-income, and one has not responded.
- ◆ ***Eureka Housing Authority (EHA)*** – In December 2006, the Redevelopment Agency authorized a loan to the EHA in the amount of \$500,000 from the Low and Moderate Income Housing Fund. The loan will accrue interest at 3%, deferred for 40 years, to assist EHA in the restructuring of a purchase/rehabilitation loan to assist in the rehabilitation of 50 existing affordable housing units located at 735 “P”, 112 “E”, and 615 W. Hawthorne Streets in Eureka. An affordability covenant will remain in effect for 55 years. The Agency authorized approval with contingencies which are now in compliance by the EHA staff. This loan closed escrow in November 2007.
- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** – As of December 30, 2007 the balance in the CDBG Program Income report is approximately \$150,985. Three CDBG owner occupied rehabilitation projects have been completed. Six applications have been mailed since July 1, 2007, three declined to participate, with three not responding.
- ◆ ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** – One project has been completed and another project is pending the receipt of engineering reports for her foundation structural repairs, before she can proceed with her loan application. The historic property owned by the Redevelopment Agency on 615 Myrtle Avenue is listed separately above, and is funded from the LMIHF. Eleven applications have been mailed with one denied due to lack of verifiable income, one decided not to proceed and three others have indicated interest in applying, but not until the holidays are over. Staff is continuing discussions with three property owners in the Redevelopment Area who are requesting affordable housing and seismic retrofit rehabilitation loans.
- ◆ ***Paint Up/Fix Up Program*** - \$100,000 was budgeted for FY 2007-2008. The program provides grants of up to \$2,500 for qualified moderate to low income households, while assessing a backlog of grant applications. The program provides grants for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$22,666.25 has been provided in grants to date, for eleven applicants. To date eleven applications have been mailed. There is no waiting list for owner occupied applicants, but the landlord/tenant rental program has a waiting list of approximately nine applicants.
- ◆ ***Dumpsters*** - The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City's budget of \$5,000 for additional dumpsters, if needed. Since July 1, 2007, five free dumpsters have been provided to the community.
- ◆ ***Graffiti Clean Up Program*** - The City of Eureka, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and

wet paint sign.

- ◆ ***Wheelchair Ramp Grant Program*** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households more participation is anticipated. Since July 1, 2007, one grant to assist a low income individual has been given, and two new applications have been mailed. Homes must be located in the City limits.
- ◆ ***Senior Home Repair Program*** – In FY 2007-08 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Approximately \$3,359 has been expended to date to assist thirty seniors.
- ◆ ***Multiple Assistance Center Project*** - The Multiple Assistance Center (MAC) project involves the purchase and rehabilitation of a large building in Eureka for a homeless service and resource center. The project site is located at 139 Y Street in Eureka. The City purchased the site in February 2002 using CDBG grant funds. In 2001, the City was awarded a \$1 million loan from the State HOME program, and a \$500,000 State CDBG grant. Both funding opportunities were used for the construction of the MAC. The City is assisting in the operations of the MAC Center with a \$50,000 per year contribution from the Low and Moderate Income Housing Fund to repay the State HOME Program’s \$1 million loan. In October of 2007, the City Council approved a \$60,000 request for emergency administrative funding for MAC operations and in December 2007 approved another \$29,000 request for funding.

The project involves a consortium of entities, including the City of Eureka, County of Humboldt, health care organizations, private non-profit agencies, and the religious community. The MAC project is providing on-site housing, job training and care of homeless persons and their families, and is intended to provide a more efficient and effective distribution of existing homeless services. The MAC accommodates approximately 75 persons.

- ◆ ***Housing Advisory Board*** - The Board held one meeting since September 30, 2007, on October 8, 2007 and took the actions listed below. The November and December meetings were canceled.
 1. Kimberly Geier (Rosamond French): Approval of a loan conversion to deferred payments and to increase the loan amount.
 2. Barbara Zirkelbach: Denial of Loan Forgiveness.
 3. Wheelchair Ramp Grant Program: Approval of Increased Grant Amounts.
 4. Redevelopment Owned Property at 615 Myrtle Avenue: Approval of construction loan increase.
- ◆ ***CalHome Grant Application Completed*** - The City was awarded a State of California Housing and Community Development CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by the City, pending the State’s approval of the submitted Re-use Plan, Loan Servicing Plan and Program Guidelines.
- ◆ ***HOME #03-HOME-0677 First Time Homebuyer Grant*** – Redwood Community Action Agency was to purchase and rehabilitate six (6) single family homes within the City of Eureka to resell to qualified low-income first time homebuyers. Buyers would qualify for a 30 year first mortgage at current 0 point market rates. Generally, buyers would provide up to 50% of the funds needed to purchase. Buyers would select the property, RCAA would purchase and repair, while the buyers occupy the property on an interim rental agreement. The only applicant to purchase a home through this program closed escrow on September 14, 2007, as the high price of real estate and new HOME regulations made the program goal unattainable. The

City provided a single loan in the amount of \$37,400 as down payment assistance for the close of this escrow. Redwood Community Action Agency is acting as the Community Housing Development Organization (CHDO). The grant expired on June 30, 2007, and staff is preparing the final close out documentation in preparation of the close out monitoring.

- ◆ ***HOME #03-HOME-0651 Owner Occupied Rehabilitation Grant*** – Redwood Community Action Agency administered the \$600,000 HOME grant to eligible low income owner occupied borrowers to rehabilitate homes located within the City. Ten loans were closed totaling \$475,180, with \$221,890 from HOME Program grant repayments (program income), and \$253,289 drawn down from the State of California HOME grant program. As the grant expired on June 30, 2007, staff is preparing the final close out documentation and preparing the file for the close out monitoring.